



**Meeting Minutes**  
**Wednesday, December 19, 2018**  
**04:00 pm**

These minutes are intended to be interactive minutes, referencing video and audio recordings hosted at [www.bexley.org](http://www.bexley.org).

To view and listen to the context behind the decisions taken at this meeting, please visit [www.bexley.org/meetings](http://www.bexley.org/meetings).

**1. Call to Order/Call the Roll – Susan Quintenz, Chair,**

- a. Establish quorum – Ellen is out. Appoint alternates if necessary: Barb or Mollie. Clarify who is voting.

**Roll Call:**

**Voting Members Present:** Celeste Williams; Barb Giller; Larry Helman; Susan Quintenz, Chair; Sheila Straub; Mollie O'Donnell; and Jim Wilson

**Absent:**

**Excused:** Linda Zupnick; Dave Wakeman; Ellen Bowden; and Rob Hilbert

**Non-Voting Present:**

- b. Approval of Minutes of November 28, 2018 (attached – Mrs. Quintenz  
A BIG THANK YOU TO JORDAN FOR THESE GREAT MINUTES!  
DRAFT 11-28-2018

Sheila Straub made a motion to Approve - 'b. Approval of Minutes of November 28, 2018 (attached – Mrs. Quintenz A BIG THANK YOU TO JORDAN FOR THESE GREAT MINUTES!' Motion seconded by Jim Wilson. **Vote 7 - 0 - passed.**

FOR: Celeste Williams, Barb Giller, Larry Helman, Susan Quintenz, Chair, Sheila Straub, Mollie O'Donnell, and Jim Wilson.

AGAINST: None.

- c. Announcements/Small Victories/Residents' Comments:

a. Drexel Circle Holiday Lights – Grant Archer

Mr. Grant Archer shared with the Commission about some complaints regarding the holiday lights at Drexel Circle. The lights were re-arranged and new ones had been ordered.

b. Bexley Beautification Fund Grants – December 2018

Mr. Archer reviewed Beautification Fund Grants, including landscape design for Commonwealth Park, holiday lights, and pots and planters for Main Street and Drexel Avenue.

Four Grants were funded by the Beautification Fund Grant.

Mr. Bill Dorman requested \$10,000.00 to plant more trees along Fair ave. About 30 trees have been lost. Currently, Red Maples are being planted and Mr. Archer suggested that large, medium, and small trees can be planted. He is still trying to figure out what tree species to plant. Ash, Maple, and White oak are currently planted there now. All the Ash trees have been treated will continue to be treated for disease.

\$5,000.00 has been granted for the first design phase of Commonwealth Park. The Northeast corner of S Commonwealth and Parkview.

\$5,000.00 has been granted for holiday lights, the chair of Bexley Beautification Fund confused holiday lights and lights at the gateways. The intent was to apply for lights at the gateways and will be looking into that grant.

\$10,00.00 has been granted for flower pots. The flower pots along Main and Drexel have been well received and other Commercial areas of the city are interested in having some in front of their businesses along N Cassady. Mr. Larry Helman inquired if the Tree Commission needs to approve the look of the flower pots, Ms. Quintenz is going to ask Mr. Bill Dorman.

c. Having more fun at Tree Commission meetings – Mayor Kessler

Mayor Kessler discussed working on getting Granicus to function within the conference room. There needs to be no more than 7 members voting for hearings and no more than 7 members commenting on hearings. Mr. Helman inquired as to having bifurcated meetings, where a hearing portion was held in Council Chambers, but more informal meetings were held at conference room and/or included non-voting alternates.

Chair Quintenz welcomed Troy Markham to the Tree Commission.

**3. Tracking Applications that have been approved: Elena Andrews, Staff Consultant**

Ms. Andrews discussed her project tracking list, which includes landscape plans that have been approved by Tree Commission in the past year, and what is the status of those projects. Statuses include whether or not the project is completed, and if it has received final install review. Ms. Celeste Williams asked if residential properties will be responsible for

contacting Ms. Andrews once the landscape is complete. Ms. Andrews will work with the Building Department regarding residential and commercial projects.

Mr. Jim Wilson inquired why Capital Seminary is not installed per plan. Ms. Andrews explained the landscape plan that was submitted had 4 or 5 horn beams to be planted along the street which have yet to be planted. Ms. Andrews has reached out to Capital and is waiting for a response.

Chair Quintenz welcomed Dan Bier and Paige Crane to the meeting.

Tree Commission Project List\_12-18-18

**Roll Call:**

**Voting Members Present:** Celeste Williams; Barb Giller; Larry Helman; Susan Quintenz, Chair; Sheila Straub; Mollie O'Donnell; Jim Wilson; and Dave Wakeman

**Absent:**

**Excused:** Linda Zupnick; Ellen Bowden; and Rob Hilbert

**Non-Voting Present:**

**4. Mayor's Report:**

- a. Havenwood Landscape Plan Study Group
- b. Other

Landscape improvements will take place along N Cassady.

Minor landscape improvements will take place along N Cassady.

**2. Landscape plans to be reviewed –**

- a. Design concepts for Broad and Gould – Dan Bier, mksk studios;

Chair Quintenz welcomed Dan Bier and Paige Crane to the meeting. Ms. Crane is currently a member of the Bexley Beautification Fund and a former member of the Tree Commission.

Mr. Dan Bier presented plans for Broad and Gould gateway to Tree Commission. The goal for Broad and Gould is to incorporate both landscape and hardscape into the Gateway, making the entryway more unique. Ground cover treatments and horn beams have been proposed. An additional brick collar was also suggested. Limestone plinths at the corners with the brick collar, the wrought iron fence would be on the inside of the pad.

Mr. Bier presented a few different styles of fencing that could be used for the area. One is a hoop style wrought iron fence and the other style is more symmetrical style fencing.

Mr. Bier asked the Tree Commission for comments and opened up for discussion. The Tree Commission made comments regarding the different style fencing. Ms. Celeste

Williams likes the hoop fencing, she believes the hoop fencing softens the design. Mr. Larry Helman also likes the look of the hoop fencing, it looks more friendly.

### BEXLEY\_GATEWAY-IMPROVEMENTS

#### 5. City Forester's Report – Grant Archer

All the city trees have been planted. They are working on removing the trees from the approved removal list and fall clean-up.

#### 6. **Old Business**

- a. Tree Stump on Bexley Park – does the ordinance need clarification or has the City chosen not to pursue this issue?

The tree stump at Bexley Park still has not been removed. Mr. Jim Wilson expressed his concern with the ordinance and if it is sufficient enough to address the situation. The tree stump on Bexley Park may be inconsistent with the intent of the ordinance, there is not a clear answer as to whether the ordinance allows the removal of the tree stump. If the ordinance is not clear, Mr. Wilson believes the Tree Commission should re-draft the ordinance to add clear guidelines and instructions.

Mr. Grant Archer provided an update regarding the issue. The homeowners thought the tree was hazardous and had it removed, but decided to keep the 12 foot stump remaining to use for some kind of art work. According to Mr. Grant Archer the tree was not completely removed and should be ground out 6 inches to code.

Mayor Kessler would like to add proposed language to Ordinance 1226.01. Currently, there is no definition of the word "stump" Mayor Kessler proposed adding the following definition to the Ordinance "The trunk of a tree remaining after more than two-thirds of the trees' limbs have been removed."

#### Tree Stump

docs-12.19.18-10.11AM

Barb Giller made a motion to Approve - 'Recommend to City Council a modification to Ordinance 1226.01 the language presented defining the word "stump" that being a "The trunk of a tree remaining after more than two-thirds of the trees' limbs have been removed.'" Motion seconded by Larry Helman. **Vote 7 - 0 - passed.**

FOR: Celeste Williams, Barb Giller, Larry Helman, Susan Quintenz, Chair, Sheila Straub, Mollie O'Donnell, and Jim Wilson.

AGAINST: None.

- b. Specification info for tree protection plan for city trees in ROW
- c. Specification for planting of trees in ROW by developers/residents: Commercial areas versus residential areas

There is no current Tree Protection Plan for trees in the ROW to give to contractors. Chair Quintenz asked Ms. Mollie O'Donnell if the City of Columbus had plans. Ms. O'Donnell replied that Columbus does have a plan and she will get the documents to the Tree Commission.

c. Broad brushstrokes for developing check list for inventorying trees on private property for new builds

Chair Quintenz asked the Tree Commission to brainstorm ideas on to how inventory trees on private property for new builds. The Commission held a discussion and developed a few guidelines, which include, a list of trees over 6 inches in caliper, the health, and type of tree all done by a certified arborist. Ms. Elena Andrews wanted to discuss if hiring a certified arborist will be a burden to the property owner. A discussion was held regarding her thoughts. Mayor Kessler commented that if a landscape designer identifies the type of tree, size of the tree, and the species and then if it becomes a point of contention then have an arborist come in. Chair Quintenz would like to continue the discussion in January.

e. Arbor Day – Giving away free trees

There is a donor who would like to give away trees for Arbor Day. The size of the trees are to be determined. Mr. Grant Archer shared a few sizes he could get. One is a 15 gallon tree. The Arbor Day Foundation offers bare root trees, which are 2-3 feet tall.

The 15 gallon trees are about \$100.00 each. The discussion will continue next month.

## 7. New Business

a. Year in review

Councilman Troy Markham thanked the Tree Commission for all their hard work for the past year. Mr. Jim Wilson believes the Tree Commission has adapted well to the different changes in City code. Chair Quintenz thanked the City for appointing Ms. Elena Andrews as the Staff Consultant.

A goal for 2019 is to address Drexel Circle and the declining horn beams.

b. With thanks to ONE AND ALL --  
Next Commission meeting is Wednesday, January 16th at 4:00