



**Meeting Minutes**  
**Wednesday, February 20, 2019**  
**04:00 pm**

These minutes are intended to be interactive minutes, referencing video and audio recordings hosted at [www.bexley.org](http://www.bexley.org).

To view and listen to the context behind the decisions taken at this meeting, please visit [www.bexley.org/meetings](http://www.bexley.org/meetings).

**1. Review of agenda flow:**

**Roll Call:**

**Voting Members Present:** Susan Quintenz; Jim Wilson; Sheila Straub; Dave Wakeman; Linda Zupnick; and Mollie O'Donnell

**Absent:**

**Excused:** Larry Helman; Celeste Williams; Barb Giller; Ellen Bowden; and Rob Hilbert

**Non-Voting Present:**

- a. Call to Order/Call the Roll – Susan Quintenz, Chair,
  1. Establish a quorum – Celeste, Larry, Barb and Ellen unavailable;
  2. Appoint Mollie as alternate

Ms. Mollie O'Donnell was appointed as an alternate.

- b. Approval of Minutes of January 16, 2019 (attached) – Mrs. Quintenz  
DRAFT 1-16-2019

Jim Wilson made a motion to Approve - 'the January 16, 2019 minutes as written.' Motion seconded by Sheila Straub. **Vote 6 - 0 - passed.**

FOR: Susan Quintenz, Jim Wilson, Sheila Straub, Dave Wakeman, Linda Zupnick, and Mollie O'Donnell.

AGAINST: None.

ABSENT: Larry Helman, Celeste Williams, Barb Giller, Ellen Bowden, and Rob Hilbert.

c. Announcements/Small Victories/Professor Markham/Residents' Comments

Council member Mr. Troy Markham was unable to attend the February 20 Tree Commission meeting. Announcements and small victories were shared during the staff reports.

a. March meeting changed to Wednesday, March 27th, 2019

The March Tree and Public Gardens meeting will be held on March 27, 2019 at 4:00.

b. Other?

2. Applications to be reviewed –

a. 1 Lyongate – Craig Tuckerman, Tuckerman Group

Ms. Elena Andrews shared her staff report for 1 Lyongate with the Tree Commission. The new build is being constructed on a vacant lot in the Lyongate gated community. There were no existing tree or shrubs within the footprint of the house. The plan has been approved by both the Homeowners Association (HOA) of Lyongate and the Architecture Review Board (ARB). The plant materials are all appropriate for the site and fit in well with the existing content throughout Lyongate. The landscape plan has an irrigation system that will be installed throughout the property.

Mr. Craig Tuckerman presented the landscape before the Tree Commission. The planting material was selected to match the existing plants currently planted throughout the gated community. The style of paver seen throughout Lyongate has been discontinued and Overfield Holland paver selected for 1 Lyongate matches very closely and has already been installed per plan. Boxwood, liriopse and hostas are just a few examples of what will be planted throughout the site. To the west of the property is a small area of grass that will be irrigated. A full list of plant material is attached along with the location of where the plants will be placed. Lyongate Community has one landscaping company that takes care of all shrubs, trees, other plant material, and mowing throughout the community. The plants that have been selected for the site have a one year guarantee.

1 Lyongate full set of plans and elevations March 2018

1 Lyongate Tree Commission Staff Review revised 2-13-19

Elevation A-1

Elevation B-1

Elevation C (1)

Elevation C

IMG 4486 (1)

IMG\_4486Lyonsgate - Plan 5 - Photos

Jim Wilson made a motion to Approve - 'plan as presented for 1 Lyonsgate.' Motion seconded by Linda Zupnick. **Vote 6 - 0 - passed.**

FOR: Susan Quintenz, Jim Wilson, Sheila Straub, Dave Wakeman, Linda Zupnick, and Mollie O'Donnell.

AGAINST: None.

ABSENT: Larry Helman, Celeste Williams, Barb Giller, Ellen Bowden, and Rob Hilbert.

b. Reviewing Design concepts for Broad and Gould – Susan Quintenz, Elena Andrews

Ms. Elena Andrews shared her opinion with the Tree Commission regarding the design of Broad and Gould. She asked that the Tree Commission take into consideration the proportions of the columns if they decide to raise or lower them. A discussion was held among the Tree Commission regarding the different styles of fence suggested for the area and various members believe the design is stronger without a fence. Mr. Dave Wakeman suggested removing the brick and limestone collar and keeping everything ground level with the fence and plant material remaining. Ms. Mollie O'Donnell suggested to remove the rubble, she does not believe it is necessary to make changes to the street to add the design element.

IMG\_2989

IMG\_2992

IMG\_2990

190131\_c18539\_BEXLEY\_GATEWAY-IMPROVEMENTS [EMAIL].(1)

3. Mayor's Report:

a. Havenwood Landscape Planning - RFP

The City of Bexley has received bids from 4 landscaping companies: Spruce, MKSK, Pod Design, and Landscape Architects. Mayor Kessler and Mr. Bill Dorman will be reviewing the bids.

b. City Council Ordinances:

1. Tree Stump definition

The definition of a "Tree Stump" has been approved by City Council.

2. Noxious Weeds Ordinance Updated

The Ordinance has been approved by Council. Mayor Kessler wanted to inform the Tree Commission a small section of the Ordinance has been removed- "excess growth of plants that block vision or is uncultivated." The reason being there is already vision triangle elsewhere in the code and uncultivated was not defined and it felt subjective.

c. Jeffrey Woods Festival – March 2, 2019

Jeffrey Woods Festival is Saturday March 2, 2019. Mayor Kessler will be out tapping trees at 9 am Saturday February 23, 2019. Yellowwood Axe will be attending the event on March 2 this year. There will be an opportunity to purchase the maple syrup on Arbor day.

d. Dog Park at Schneider Park

Mayor Kessler shared the concept for the landscape plan for the dog park at Schneider Park. The entrance to the park is at Astor and Sheridan. The dog park will be in a wooded area and is less than acre and will be mulched. There will be 4ft high black chain link around the park. A cedar fence will be at the entrance of the park. Two water stations will be available, one near the dog park and one near the parking entrance. All invasion plant species and dead trees have been removed from the area. The dog park is a public park and there will be no charge.

Bexley Dog Park L-1 2-6-19 (1)

e. Stairway to Schneider Park Path along Alum Creek

4. Staff Report: Elena Andrews, consulting Landscape Designer

a. Review status of approved installations

No updates at this time.

b. Review site plan guidelines for new builds

The Tree Commission wanted to put a list together for site plan requirements when documents are submitted for review. Ms. Elena Andrews reviewed the guidelines with the Tree Commission. A discussion was held regarding the condition of the existing trees and once a landscape plan is submitted it must be reviewed for before work can begin. Ms. Kathy Rose questioned if all the trees on the property need to inspected or just those that could or would be affected by the footprint of the new build. Chair Quintenz responded that the Commission would like to see all trees that are 6 inches or larger on the site plan when submitted.

Site Plan Requirements for New Builds 2-20-19

Jim Wilson made a motion to Amend - 'with site plan requirement with a 6 month review requirement.' Motion seconded by Linda Zupnick. **Vote 5 - 0 - passed.**

FOR: Susan Quintenz, Jim Wilson, Dave Wakeman, Linda Zupnick, and Mollie O'Donnell.

AGAINST: None.

ABSENT: Sheila Straub, Larry Helman, Celeste Williams, Barb Giller, Ellen Bowden, and Rob Hilbert.

c. Update on Projects at Capital

Ms. Elena Andrews shared an update on the landscape plans Capital University is currently working on. The screening along Sheridan and the court yard at Trinity were installed, but they both were not installed per the approved plan. The horn beams that were planted in the Trinity courtyard had been removed and planted over on Sheridan Ave. Capital University is currently working on other landscape plans for both Sheridan and Trinity courtyard and will be presenting them to the Commission in the near future. The preliminary plan includes a labyrinth maze, benches, planting and stone pavers. The screening along Sheridan Ave. will include more plant material and different types of shrubs and trees.

[Trinity College Ave Courtyard - Pics](#)

[Trinity College Ave Courtyard - Plan](#)

[Trinity Sheridan Mound Planting - Plan](#)

[Trinity Sheridan Mound Planting - Pics](#)

d. Other

Ms. Mollie O'Donnell shared with the Commission that the region the polar vortex hit killed the emerald ash bore.

**6. New Business:**

- a. Defining and illustrating Tree Protection requirements for trees in ROW and Trees on Private Property – Bill Dorman
- b. Setting priorities for 2019: 2018 Priorities were: Broad/Gould gateway; Alum Creek/Schneider Park; Broad/Nelson entrance; Drexel Circle
- c. Reports from Committee Chairs:

a. [Jim Wilson, Arboretum Report Overview – “The State of the Forest”](#)

Mr. Jim Wilson presented the draft version of the "The State of the Forest" report he has been working on. He would like to brainstorm a new title for the report. The report is based on the existing website and asked the Tree Commission for any "special gems" they would like to see included in the report. Mayor Kessler has assigned the Communications Coordinator to profile

and detail the top 10 City street trees and the 10 most exotic trees throughout the City. Mayor Kessler and Jim Wilson are going to set up a meeting to discuss the report further.

State of the Arboretum Report outline

- b. Bill Dorman for Celeste Williams, Arbor Day Celebration

## 7. Staff Reports:

- a. Bill Dorman, Service Director, City of Bexley
  - 1. Tree City USA Meeting – April 12, 2019 – Trinity Seminary
  - 2. Calming Circles on Gould
  - 3. City of Columbus meeting re: North of RR Tracks

## 5. Old Business

- a. Arbor Day -Tree Give Away – Bill Dorman, Service Director

Three different kinds of trees will be available: Tulip Poplar, Red Sunset Maple, and Redbud Forest Pansy.