ORDINANCE NO. - 05

## By: Ms. Mac Mu.

An Ordinance to appropriate \$12,000 from the unencumbered General Fund and \$3,000 from the unencumbered Recreation Fund for the purpose of paying the salary for a part-time Office Assistant to fill positions during employee illnesses and other absences, and to declare an emergency

Whereas, the City has determined a need to have part-time assistance during periods of employee absence due to illness, pregnancy, and other reasons.

Whereas, the best job description to meet that need is the position of Office Assistant. NOW, THEREFORE,

## BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BEXLEY, OHIO:

Section 1. That the amount of \$12,000 should be and hereby is appropriated from the unencumbered General Fund for and \$3,000.00 from the unencumbered Recreation Fund for the purpose of paying the salary for a part-time Office Assistant to fill positions during employee illnesses and other absences.

Section 2. That this Ordinance is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and safety, said emergency being the necessity of having part-time assistance to maintain the operation of the City and shall be in force immediately upon its passage and approval by the Mayor.

Passed: . 2005

Attest: lerk of Council

1.11.05 First Reading. Suspend three reading rule. Possed.

ident of Council

1112 Approved: 2005

David H. Madison, Mayor