

ORDINANCE NO. 12-04

By: Mr. McClelland

An Ordinance to authorize the Mayor and Auditor to enter into a contract with EMH&T for professional design services related to the Main Street Storm Sewer Improvement Project as detailed in the contract that is attached and made a part of this Ordinance, and to appropriate \$99,600.00 from the unencumbered Sewer Fund for the purpose of paying for the cost of the design services.

Whereas, the City has been awarded a State Issue II Grant Loan combination for the design and construction of a storm sewer improvement project in Main Street, and

Whereas, it is necessary to begin the design of the storm line to prepare for construction beginning in the late summer of 2004; NOW, THEREFORE,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BEXLEY OHIO:

Section 1. That the Mayor and Auditor should be and hereby are authorized to enter into a contract with EMH&T for professional design services related to the Main Street Storm Sewer Improvement Project.

Section 2. That the amount of \$99,6000.00 should be and hereby is appropriated from the unencumbered Sewer Fund for the purpose of paying for the cost of the necessary design services.

Section 3. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed: 3-09, 2004

John B. Polyz
President of Council

Attest: [Signature]
Clerk of Council

Approved: 3/9, 2004

[Signature]
David H. Madison, Mayor

2-10-04 First Reading
2-24-04 Second Reading
3-09-04 Third Reading
Passed.



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EVANS, MECHWART, HAMBLETON & TILTON, INC.
170 MILL STREET, GAHANNA, OHIO 43230-3036
614-471-5150 • FAX 614-471-9286

January 30, 2004

Ms. Dorothy Pritchard
City of Bexley
2243 E. Main St.
Bexley, OH 43209

**Re: Main Street Storm Sewer Reconstruction
Proposal for Professional Engineering Services**

Dear Ms. Pritchard:

EMH&T is pleased to provide you with a letter contract for professional services related to Main Street Storm Sewer Reconstruction. The specifics of these improvements are defined as follows:

- ❖ This storm sewer improvements project along Main Street includes 220 lineal feet of 12-inch pipe, 280 lineal feet of 36-inch pipe, 2,250 lineal feet of 66-inch pipe, 9 manholes, 11 curb inlets, and other appurtenant work.

SCOPE OF SERVICES

EMH&T will provide engineering and surveying services necessary to prepare construction plans and construction cost estimates for the above identified storm sewer projects in Bexley.

The scope of services will include:

1. Coordinate the design with public and private utilities in the project areas. This will include submitting both the Preliminary and Final Plans to utility owners and attending utility coordination meetings.
2. Complete topographical field survey along the proposed alignment of the storm sewer.
3. Attend meetings, as necessary (approximately 2 or 3 meetings).
4. Prepare detailed plans, including alignments and profiles, for the project in accordance with the design standards prescribed by the City of Bexley. These plans will include the following: maintenance of traffic plans and notes, quantities, and soil erosion and sedimentation control plans. The engineering plans shall conform to the following:
 - Plans shall be prepared in English Units,
 - Plans, Profile and Details shall be prepared at a horizontal scale of 1"= 20' and a vertical scale of 1"= 5'; other scales may be used with prior City approval.

5. Provide the City of Bexley with 20 copies of full-sized Final Approved Plans, the original mylars of the full-sized Final Approved Plans, and submit Approved Plans in AutoCad or other approved electronic format.
6. Prepare two (2) construction cost estimates; the first will be included with the Preliminary Design submission and the second with the Final Design submission.
7. Prepare Contract Documents (20 sets to be provided for the City's distribution).
8. Assistance during bidding; including evaluation of bids and preparation of the bid tab.

The Scope of Work does not include any inspection services during the construction phase, any efforts subsequent to the awarding of the Contract, any easement descriptions or exhibits, nor filing fees (such as the Ohio EPA Notice of Intent Application and Review Fees).

SCHEDULE

We are prepared to begin the work identified in this proposal immediately upon receipt of Notice to Proceed.

FEE

Fees for the work described within the Scope of Services shall not exceed \$99,600.00 (Ninety Nine Thousand-Six Hundred Dollars and no cents) without prior authorization from the City. Invoices will be submitted monthly based on the progress of the work and are payable on receipt.

It is understood that the Client hereby grants EMH&T, Inc., or represents and warrants (if the site is not owned by the Client) that permission has been duly granted for a Right-of-Entry by firm, agents, staff, consultants and subcontractors, for the purpose of obtaining field information pertinent to the subject project. We will assist the City, if necessary, in their effort to distribute a notice to any property owners affected by the above mentioned work.

We appreciate the opportunity to assist the City of Bexley on this project. If this proposal meets with your approval, please sign below and notify me that we may proceed. If you have any questions or require additional information, please contact me at (614) 471-5150.

Respectfully submitted,

EVANS, MECHWART, HAMBLETON & TILTON, INC.



Kim S. Keefer, P.E.



APPROVED - CITY OF BEXLEY

3-09-04

Date

KSK/sga