



Mayor's Update to City Council January 9, 2018

Jeffrey Mansion Master Plan Proposal

I've heard feedback from residents in the area of Jeffrey Mansion who feel that, due to the nature of the now 10-year old Jeffrey Mansion Master Plan, a public process would be helpful as we move towards the proposed mansion project. We've talked to our architect, Schooley Caldwell, who have worked through a proposed scope of work for a Jeffrey Mansion Master Plan refresh as a first step to proceed the expansion project. The proposed scope of work is attached to this update. I believe this could be a productive and healthy first step. The process to move forward with this could look something like this:

- 1) Create a steering committee
- 2) Review existing 2008 Jeffrey Mansion Master Plan
- 3) Develop a public meeting schedule
- 4) Public review of draft Master Plan Refresh
- 5) Draft adjustments and completion of plan for board/commission/council review
- 6) Review of final plan and plan approval
 - a. Steering Committee
 - b. Recreation Board
 - c. City Council

Here's a proposed makeup of the Steering Committee:

- 1 – Recreation Board Member
- 1 – City Councilperson
- 1 – Bexley Community Foundation Representative
- 2 – Jeffrey Mansion Area Residents
- 2 – Jeffrey Mansion Resident Program User/Park Visitor

If this concept sounds agreeable to Council, I'd propose getting started with advertising for members of the steering committee, to be followed by a resolution forming the committee and ratifying proposed membership.

It's All About the Slate

As many of Bexley's homes approach the 100 year mark, homes with certain types of slate, or with slate that has not been consistently maintained, are needing significant repairs or replacement. The Architectural Review Board is allowed to permit the removal of slate, but removal is not permitted by default. The ARB is working on coming up with more detailed standards and processes, but I thought it would be worth discussing this issue with council. A program I've been brainstorming is allowing residents to finance major slate repair or slate roof replacement over a long-term property assessment. I don't even know if this is a possibility with the ORC, but wanted to at least have this conversation – both in terms of what to do with the pending influx of slate roof removals, and also seeing if the assessment financing concept is one council would like to explore.

Marijuana Dispensary Ordinance

As a reminder, we are approaching the time where the marijuana dispensary moratorium ordinance is "soft" expiring.

Coming Up

January 10, 5:00 pm:	Civil Service Meeting
January 11, 6:00 pm:	Bexley Architectural Review Board Meeting
January 11, 7:00 pm:	Safe Conversations About Race at the Library
January 13, 9:00 am:	"Coffee with the Mayor" at Bexley Coffee Shop
January 15:	Martin Luther King Jr Day – City Hall Closed
January 15:	MLK Jr Day of Learning at Capital Univ.
January 16, 5:30 pm:	Board of Health Meeting
January 17, 4:00 pm:	Tree Commission Meeting
January 23, 6:00 pm:	Bexley City Council Meeting



December 28, 2017

Michael Price
Recreation and Parks Director
City of Bexley Recreation Department
165 North Parkview Avenue
Bexley, Ohio 43209

Subject: Proposal for Professional Services - Jeffrey Mansion & Park Master Plan Update

Dear Mike:

As requested during our meeting on December 22nd, we understand that the time has come to update aspects of the Jeffrey Mansion & Park Master. This proposal documents our understanding of the services desired. Pending your approval, this proposal will be used to tailor the formal contract for services:

1) Project Summary:

- a. Nearly ten years have passed since the Jeffrey Mansion & Park Master Plan was last updated. The master plan served the community well and resulted in many projects that have positively impacted the residents of Bexley and beyond. But as time passes and needs evolve, an update is necessary for realigning the estate's development plans to serve the contemporary needs of our community. The update will focus on creating conceptual designs for meeting the needs of current and projected uses at the Jeffrey Estate.

2) Project Schedule:

- a. The anticipated duration of this master plan update is expected to require between three and six months. Once under contract, a specific schedule of activities will be proposed for guiding the project process.

3) Project Activities:

- a. Master plan update meetings with Recreation Department, the steering committee, and the Mayor to discuss updates and evolving needs.
- b. Programming meetings to determine space requirements for current and projected uses.
- c. Develop concepts for increasing program space availability based upon feedback.
- d. Solicit feedback from core team members and from community members. The community feedback will be obtained by hosting a public workshop and by hosting separate meetings with neighbors.
- e. Refine concepts based upon obtained feedback and present to the Recreation Department, Mayor's office, and steering committee members for approval.
- f. Presentation of refined concepts and concluding recommendations at a public workshop and at separate meetings with neighbors.

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4) Design Fees:

a. Fee Breakdown by Activity:	
i. Master plan update activities:	\$5,000
ii. Programming meeting activities:	\$7,500
iii. Develop concepts:	\$10,000
iv. Solicit Feedback:	\$7,500
v. Refine Concepts:	\$5,000
vi. <u>Present Refined Concepts:</u>	<u>\$2,000</u>
vii. Total Fee:	\$37,000

b. Billing Structure:

- i. The work will be invoiced monthly based upon the percentage of work completed.

5) Reimbursable Expenses:

- a. We propose a reimbursable expense limit of \$1,500 for expenses related to presentation prints and related graphics.

Thank you again for this opportunity to serve the City of Bexley. We are truly grateful to be part of this important planning effort, and look forward to creatively exploring the possibilities. If you have any questions or concerns after reviewing this proposal, or need further information, please do not hesitate to contact me.

SCHOOLEY CALDWELL

Robert D. Loversidge, FAIA
President and CEO

NO ATTACHMENTS

c: Ben Kessler, Tim Velazco