



CITY OF BEXLEY

COMPLAINT APPEAL FORM

Complaint appeals can be filed by a citizen who has: a) filed a complaint; b) received a written response to the complaint; c) completed a meeting with a supervisor of the department responsible for the subject of the complaint - or - with a City-appointed complaint liaison to review the written complaint response; and d) is not satisfied with the complaint response and wishes to appeal the response to the Mayor.

In order to be considered, complaint appeals must be filed with the Mayor's Office using this form within 30 days of receipt of a written response to the original complaint.

If you would like assistance in completing this form, please contact a city-appointed complaint liaison. More information on the complaint liaison program is at www.bexley.org/citizencomplaint

PLEASE INCLUDE THE FOLLOWING INFORMATION WITH THIS APPEAL:

Your Name:

Date Original Complaint Filed:

Date Response Received:

Date of Meeting with Department or Liaison:

NARRATIVE OF APPEAL:

Please provide a written description of why you are unsatisfied with the response to your original complaint, along with any additional action that you feel should be taken as a result of your complaint.

TO SUBMIT THIS COMPLAINT FORM:

Completed forms can be mailed to Bexley City Hall, 2242 E. Main Street ATTN: Natalie Vawter, or dropped off in the water bill payment drop box in the parking lot of City Hall. If you have questions, call (614) 559-4200, or email communicator@bexley.org.

I verify that the information provided is true to the best of my knowledge.

Complainant Signature

Date