



Citizen Review Board Meeting Minutes

Tuesday, September 21, 2021

4:00 PM

1) Call to Order

The meeting was called to order by Ms. Hunt and seconded by Mr. Nathans.

2) Roll Call of Members

Members present: Ms. Hunt, Mr. Nathans, Mr. Soden, and Ms. Guzman

Others in attendance: Mayor Ben Kessler, Elizabeth Ellman, and Allison Irving

3) Approval of Minutes

A) Minutes from the 05-04-21 CRB Meeting

Motion to approve the May 4, 2021 meeting minutes made by Mr. Nathans; seconded by Mr. Soden.

B) Minutes from the 05-18-21 CRB Meeting

C) Minutes from the 06-15-21 CRB Meeting

Motion to approve the May 18, 2021 and June 15, 2021 meeting minutes by Mr. Soden; seconded by Ms. Hunt.

4) Presentations/Special Guests

Mayor Kessler indicated he was in attendance to answer questions from Board members. There was discussion between Mayor Kessler and members of the Board regarding filling the Board vacancy, the Boards' ability to develop bylaws, the way a complaint comes before the Board, and meeting cadence.

Mr. Soden read a purpose statement he drafted, and there was discussion about the Board's page on the City's website. Mayor Kessler indicated that election results, should the Charter Review provisions pass, should only affect the CRB regarding producing an annual report.

Board members reviewed the six items discussed in previous meetings; Mr. Soden will work preparing a draft of the third item.

There was discussion of meeting frequency and member attendance, as well as how departments handle the procedure of a complaint, a timeline, the use of mediation internally, and subpoena power.

Opinions regarding Board processes, structure, and governance, in light of not having had cases brought before the Board, were shared.

5) Public Comments

6) Unfinished Business

A) Discussion about appeal timeframes

A form on which to make an official appeal was explained, and there was discussion as to the length of time from which an appeal is received until a report is generated. This will be discussed further when Mr. Fishel is in attendance.

7) New Business

A) Discussion regarding CRB process as it relates to FOP

Mayor Kessler shared with the Board a conversation with the FOP; this can be discussed at a future meeting should Mr. Fishel want.

8) Adjourn

Motion to adjourn made by Mr. Nathans; seconded by Ms. Hunt. The meeting adjourned at 4:56.

The following items are tasked to the following individuals prior to the next meeting, on October 19, 2021 at 4:00 pm:

Create a draft for item 6 -- Mr. Soden

Appeal document -- Mayor Kessler



Handwritten signatures and date: 10/19/21