



# INVITATION TO BID

## COMMONWEALTH PARK POND

### BACKGROUND

2023 is The Year of the Parks for the City of Bexley. Numerous projects have been identified to improve the use and appearance of our City's parks. As part of this effort, the City is seeking a vendor to construct a new pond at the west end of Commonwealth Park. This is the first phase of a larger landscape improvement that will be completed under a separate contract.

### SCOPE OF WORK

- New pond that is approximately 100'x32', 2,375 square feet, with a depth that varies from 3 feet to 5 feet (not including excavation depth).
- Pond walls to be constructed with overlapping stone slabs/chunks with a stone bottom consisting of stone slabs, boulders, and rocks.
- A tree island will be placed in the center of the pond.
- Stone steppers will provide required access.
- A 6' wide bridge, spanning approximately 28 feet will be provided by the City and the selected contractor is to provide the necessary concrete foundation for the bridge.
- See page 2 for further description and drawings of the project.

### SUBMITTAL INSTRUCTIONS

**Proposal Deadline: March 17, 2023 at 5:00 PM.**

#### **Proposal Submittal Instructions:**

Proposals will be received electronically by the City until 5:00 PM on **Friday, March 17, 2023**. The date/time stamp of the email constitutes the official date/time of receipt of proposal responses. Proposals received after this deadline shall be deemed to be non-responsive and will not be considered. Provider is solely responsible for ensuring that their proposal response has been successfully transmitted and received by the City before the deadline.

Proposals shall be submitted to **eandrews@bexley.org** as a printable, but not editable PDF document and should only include the following:

- PDF document containing the Provider's response to the City's request
- Firm name
- Contact information including contact name, email address and phone number



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It is the Provider's responsibility to ensure that the correct PDF document is emailed. Proposals will be considered as if sealed until the deadline, upon which they will be read.

### QUESTIONS/FURTHER INFORMATION

#### Questions

Potential bidders may submit questions and/or requests for further information by March 6, 2023 via email to Elena Andrews at [eandrews@bexley.org](mailto:eandrews@bexley.org).

All questions received by 5:00 PM on March 6, 2023 will be answered in writing, and distributed to all known interested parties in advance of the RFP deadline via the City's website at [www.bexley.org/bids](http://www.bexley.org/bids).

#### Additional Information

Additional project information, including specifications, drawings, and more can be found at [www.bexley.org/bids](http://www.bexley.org/bids)