



# INVITATION TO BID

## COMMONWEALTH FOLLIES

### BACKGROUND

2023 is The Year of the Parks for the City of Bexley. Numerous projects have been identified to improve the use and appearance of our City's parks. As part of this effort, the City is seeking a vendor to construct two follies on Columbia Avenue at Commonwealth Park. This is the first phase of a larger landscape and street improvement project that will be completed under a separate contract.

### SCOPE OF WORK

- Two enclosed structures with an approximate footprint of 25'x19'. The follies will serve as flanking entry structures to Commonwealth Park along Columbia Avenue.
- The west folly will be a pump room that will be built around irrigation equipment already in place. The east folly will be a single use public restroom.
- Two detached corner piers opposite the sidewalk are an add alternate.
- Note that surrounding hardscape and landscape to the follies will be addressed in a separate contract but coordination with that design effort and the City is required.
- The City of Bexley will be responsible for bringing services to within 10' of the structures.
- See page 2 for further description and drawings of the project.

### SUBMITTAL INSTRUCTIONS

**Proposal Deadline: May 12, 2023 at 5:00 pm.**

#### **Proposal Submittal Instructions:**

Proposals will be received electronically by the City until 5:00 pm on **Friday, May 12, 2023**. The date/time stamp of the email constitutes the official date/time of receipt of proposal responses. Proposals received after this deadline shall be deemed to be non-responsive and will not be considered. Provider is solely responsible for ensuring that their proposal response has been successfully transmitted and received by the City before the deadline.



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Proposals shall be submitted to **[eandrews@bexley.org](mailto:eandrews@bexley.org)** as a printable, but not editable PDF document and should only include the following:

- PDF document containing the Provider's response to the City's request
- Firm name
- Contact information including contact name, email address and phone number

It is the Provider's responsibility to ensure that the correct PDF document is emailed. Proposals will be considered as if sealed until the deadline, upon which they will be read.

### QUESTIONS/FURTHER INFORMATION

#### Questions

Potential bidders may submit questions and/or requests for further information by April 28, 2023 via email to Elena Andrews at [eandrews@bexley.org](mailto:eandrews@bexley.org).

All questions received by 5:00 PM on April 28, 2023 will be answered in writing, and distributed to all known interested parties in advance of the RFP deadline via the City's website at [www.bexley.org/bids](http://www.bexley.org/bids).

#### Additional Information

Additional project information, including specifications, drawings, and more can be found at [www.bexley.org/bids](http://www.bexley.org/bids)