

## Application Cover Sheet: Basic Project Information & Certification

### Purpose of Application (check all that apply):

- Architectural Review  
  Conditional Use  
  Demolition  
  Planned Unit Dev.  
  Rezoning  
  Special Permit

### Property & Project Information:

Property Address:

Brief Project Description:

### Applicant Information:

Applicant Name:

Applicant Address:  ,  ,

Applicant Email & Phone:

### Property Owner Information:

Owner Name:

Owner Address:  ,  ,

Owner Email & Phone:

### Attorney/Agent Information:

Agent Name:

Agent Address:  ,  ,

Agent Email & Phone:

### Completed Worksheets:

- Project Worksheet (Sheet A)  
  Architectural Review (Sheet B)  
  Tree Commission (Sheet C)

### Signatures:

The attached application package is complete and accurate to the best of my knowledge. I understand that the City staff review of this application is dependent upon the accuracy of the information provided and that any inaccurate or inadequate information provided by me/my firm/etc. may delay review.

Applicant Signature:  Digitally signed by Amy Lauerhass  
Date:

Owner Signature:  Date:

Agent Signature:  Date:

**Internal Use:**

Application #:  Board Referrals:  ARB  BZAP  City Council  Tree Commission

Staff Signature:  Date:

## Application Cover Sheet: Review Fee Worksheet

Estimated Valuation of Project: \$

### Minor Architectural Review (Ex. Roof, window, siding)

Based upon the valuation of the project: - \$50.00 for 1st \$10,000 valuation \$   
 - \$5.00 for each additional \$10,000 valuation. \$

### Major Architectural Review (Ex. New Construction, Additions, Garages, Decks, Pergola)

Based upon the valuation of the project: - \$90.00 for the 1st \$10,000 valuation \$   
 - \$5.00 for each additional \$10,000 valuation \$   
 - \$600.00 cap \$   
 - \$50.00 resubmittal fee \$

### Variance Review

Single Family: \$100.00 \$   
 Commercial Property: \$100.00 \$   
 Fences or Special Permits: \$65.00 \$   
 All others: \$90.00 \$

### Zoning Fees

Rezoning: - \$250.00 up to 1 acre site \$   
 - \$60.00 for each additional acre (or part thereof) \$   
 Requests for amendment to PUD Plans: \$300.00 \$   
 Split of lot or existing parcel: \$250.00 \$   
 Replatting or new plat: \$250.00 \$

### Sign Review and Architectural Review for Commercial Properties

| Project Value                                    | Fee        |                         |
|--|------------|-------------------------|
| \$0 to \$5,000                                   | \$100.00   | \$ <input type="text"/> |
| \$5,001 to \$25,000                              | \$200.00   | \$ <input type="text"/> |
| \$25,001 to \$75,000                             | \$250.00   | \$ <input type="text"/> |
| \$75,001 to \$200,000                            | \$600.00   | \$ <input type="text"/> |
| \$200,001 to \$750,000                           | \$1,000.00 | \$ <input type="text"/> |
| Over \$750,000                                   | \$350.00   | \$ <input type="text"/> |
| Fences and walls:                                | \$65.00    | \$ <input type="text"/> |
| Special Permit, Conditional Uses and All others: | \$90.00    | \$ <input type="text"/> |
| Re-submittal Fee:                                | \$50.00    | \$ <input type="text"/> |

### Appeals

Appeal of ARB decision to BZAP: \$50.00 \$   
 Appeal of BZAP decision to City Council: \$250.00 \$

**Fee Total:** \$

## Project Worksheet

Residential

Commercial

Property Address:

679 South Roosevelt Ave.

Zoning District:

R-6

R-1 (25% Building & 40% Overall)

R-6 (35% Building & 60% Overall)

R-2 (25% Building & 50% Overall)

R-12 (35% Building & 70% Overall)

R-3 (25% Building & 50% Overall)

Other:

*\* Overall coverage includes hardscape*

Lot Info:

Width (ft.):

45

Depth (ft.):

135

Total Area (SF):

6075

Primary Structure Info:

Existing Footprint (SF):

1175

Proposed Addition (SF):

Removing (SF):

Proposed new primary structure or residence (SF):

Total Square Footage:

1175

(Type of Structure):

Garage and/or Accessory Structure Info (Incl. Decks, Pergolas, etc):

Existing Footprint (SF):

380

Proposed Addition (SF):

Proposed New Structure (SF):

Total of all garage and accessory structures (SF):

1555

Total building lot coverage (SF):

1555

New Structure Type:

Ridge Height:

Is there a 2nd floor?

Yes

No

2nd Floor SF:

= 25.6 % of lot

Is this replacing an existing garage and/or accessory structure?

Yes

No

Hardscape:

Existing Driveway (SF):

956

Existing Patio (SF):

Existing Private Sidewalk (SF):

45

Proposed Additional Hardscape (SF):

34

Total Hardscape (SF):

1035

Totals:

Total overall lot coverage (SF):

2590

=

42.6

% of lot

Applicant Initial:

AL

Internal Use:

Staff Review Date:

Meets Zoning

ARB Only

Variance or Modifications Needed

Staff Comments:

Staff Initial:

## Architectural Review Worksheet

Design changes involving window, siding, roof replacement projects, detached garages, accessory structure, and deck construction may be reviewed and approved by the Design Consultant and/or Zoning officer, if it meets all zoning code requirements and maintenance improvements conforming to the "SPECIFIC STANDARDS" in the Residential Review District Residential Design Guidelines. It may be directed to the Architectural Review Board or Board of Zoning and Planning for review and/or approval, if required by staff. Design approval is required in order to obtain a Building Permit. Work performed prior to an approval is subject to triple fees.

Please provide photos of the existing structure with this form

Please indicate the existing materials and the proposed changes of exterior materials to be used in the completion of your design project. Check all that apply in each category below:

Roofing     House or Principal Structure     Garage Only     House & Garage

Existing Roof Type:     Slate     Clay Tile     Wood Shake     Std. 3-tab Asphalt Shingle  
                                   Arch. Dimensional Shingles     EPDM Rubber     TPO Rubber     Metal

New Roof Type:     Slate     Clay Tile     Wood Shake     Std. 3-tab Asphalt Shingle  
                                   Arch. Dimensional Shingles     EPDM Rubber     TPO Rubber     Metal

New Shingle Manufacturer:

New Roof Style & Color:

Windows     House or Principal Structure     Garage Only     House & Garage

Existing Window Type:     Casement     Fixed     Exterior Storm     Other:   
                                   Double Hung     Awning     Horizontal Sliding

Existing Window Materials:     Aluminum Clad Wood     Wood     Metal  
                                   Vinyl Clad Wood     Aluminum     Other:

New Window Manufacturer:

New Window Style/Mat./Color:

Doors     House or Principal Structure     Garage Only     House & Garage

Existing Entrance Door Type:     Wood     Insulated Metal     Fiberglass     Sidelights     Transom Windows

Existing Garage Door Type:     Wood     Insulated Metal     Fiberglass

Door Finish:     Stained     Painted

Proposed Door Type:     Style:     Color:

Exterior Trim

Existing Door Trim:     Cedar     Redwood     Pine     Std. Lumber Profile  
                                   Wood Composite     Aluminum Clad     Molding     Vinyl     Other:

Proposed New Door Trim:

Existing Window Trim:     Wood     Redwood     Pine     Std. Lumber Profile  
                                   Vinyl     Other:

Proposed New Window Trim:     Trim Color(s):

Do the Proposed Changes Affect the Overhangs?     Yes     No

## Architectural Review Worksheet (Continued)

Exterior Wall Finishes

| Existing                            | Proposed                            | Type:           | Manufacturer, Style, Color:    |
|-------------------------------------|-------------------------------------|-----------------|--------------------------------|
| <input type="checkbox"/>            | <input type="checkbox"/>            | Natural Stone   |                                |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Cultured Stone  |                                |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Brick           |                                |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Mortar          |                                |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Stucco          |                                |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Wood Shingle    |                                |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Wood Siding     |                                |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Vinyl Siding    | (Existing to be removed)       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Aluminum Siding |                                |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Other           | Beige      Fiber Cement Siding |

**Staff Confirmation (to be completed by Residential Design Consultant:**

Date of Review:

Approved By:

To be reviewed by ARB on:

Conditions/Stipulations:

Staff Initials: