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**City of Bexley**

Records Commission Meeting

November 30, 2022 – 8:30 am

1. Call to Order

Mr. Kessler called the meeting to order at 8:33 am.

1. Commission Members Present

Board Members Present: Kate Mosca, Marc Fishel, Matt McPeek, Ben Kessler

Others Present: Natalie Vawter

Yvette Nguyen joined the meeting at 8:20 pm.

1. Review Meeting Minutes 10/26/22 Records Commission Meeting
   * See Attachment

Mr. Fishel moved to approve the minutes.

Mr. McPeek seconded.

All in Favor: Kate Mosca, Marc Fishel, Matt McPeek, Ben Kessler

1. Discussion: RC-2 Draft Document and Next Steps
   * See Attachments

The Commission discussed the draft City Wide RC-2 document making minor suggestions and asking questions regarding a few of the sections. The group then discussed next steps. Commission members will provide feedback and Ms. Vawter will work with the OHC on some questions and points of clarification. After this, the document will be presented to department heads again before being brought before the Commission for final approval.

1. Old Business

No old business.

1. New Business

No new business.

1. Next Meeting Date

The next meeting will be held March 8, 2023 at 8:30 am.

1. Adjourn

Mr. Kessler called for a motion to adjourn.

Mr. McPeek moved to adjourn.

Ms. Mosca seconded.

All in Favor: Matt McPeek, Ben Kessler, Marc Fishel, Kate Mosca