



Civil Service Meeting Minutes

April 10, 2024

Bexley City Hall

- 1) Call to Order
 - a) 5:11 – Mr. Offenberg
- 2) Roll Call of Members
 - a) John Offenberg, Lee Nathans, Rachel Laing
 - b) Staff present: Marc Fishel, City Attorney; Emily Buckley, HR Coordinator
- 3) Introduction of Guests
 - a) None
- 4) Old Business
 - a) Minutes review from January 10, 2024 Civil Service Commission Meeting
 - Mr. Nathans moved, Ms. Laing second – carries 3-0
 - b) Minutes review from March 13, 2024 Civil Service Commission Meeting
 - Ms. Laing moved, Mr. Nathans second- Carries 3-0
 - c) Discussion Item: Review of proposed changes to Civil Service Rules
- 5) Changes
 - a) Gilmore, Deana – Police Department – Status Change – FROM Part Time TO Full Time; Effective 01/08/2024
 - Mr. Nathans moved to approve, Ms. Laing seconded, carries 3-0
 - b) Austin, Isaiah – Service Department – Status/Rate Change – FROM Seasonal TO Full Time; New Rate \$24.31 (AFSCME Step 3); Effective 01/15/2024
 - Mr. Nathans moved to approve, Ms. Laing seconded, carries 3-0
 - c) Perfect, Emily – Recreation Department – Title and Pay Scale Change; FROM Recreation Coordinator TO Operations & Creative Coordinator; FROM \$23.92/hr (Step 2, Year 3) TO \$26.27 (Step 1, Year 3); Effective 01/01/2024

Perfect, Emily – Recreation Department – Step Increase – FROM \$26.27/hr (Step

1, Year 3) TO \$28.11 (Step 2, Year 1); Effective 3/29/2024

- Mr. Nathans moved to approve, Ms. Laing seconds, carries 3-0
- d) Miller, Lauren – Recreation Department – Title and Pay Scale Change; FROM Recreation Coordinator TO Event & Facility Manager; FROM \$29.64/hr (Step 5, Year 2) TO \$33.63/hr (Step 5, Year 2); Effective 01/01/2024
 - Ms. Laing moved to approve, Mr. Nathans seconded, carries 3-0
- e) Schwarz, Luke – Police Department – Promotion; FROM Officer, Year 5 TO Sergeant; FROM \$50.02/hr TO \$57.79/hr; Effective 02/07/2024
 - Mr. Nathans moved to approve, Ms. Laing seconded, carries 3-0
- f) Mullin, Natalie – Recreation Department – Step Increase – FROM \$44.63/hr (Step 2, Year 3) TO \$47.67/hr (Step 3, Year 1); Effective 02/20/2024
 - Mr. Nathans moved to approve, Ms. Laing seconded, carries 3-0
- g) Martin, Spencer – Service Department – Step Increase – FROM \$27.95/hr (AFSCME Step 4) TO \$31.26/hr (AFSCME Step 5); Effective 02/22/2024
 - Mr. Nathans moved to approve, Ms. Laing seconded, carries 3-0
- h) Sarvas, Katie – Recreation Department – Step Increase – FROM \$38.33/hr (Step 3, Year 3) TO \$41.00/hr (Step 4, Year 1); Effective 03/02/2024
 - Ms. Laing moved to approve, Mr. Nathans seconded, carries 3-0
- i) Markos, Sean – Recreation Department – Step Increase – FROM \$24.31/hr (AFSCME Step 3) TO \$27.57/hr (AFSCME Step 4); Effective 3/31/2024
 - Ms. Laing moved to approve, Mr. Nathans seconded, carries 3-0

6) Appointments

- a) Shih, Jonathan – Police Department – Hire; TO \$29.56/hr; Effective 01/20/2024
 - Mr. Nathans moved to approve, Ms. Laing seconded, carries 3-0
- b) Heston, Teneea – Police Department – Hire; TO \$29.56/hr; Effective 02/09/2024
 - Mr. Nathans moved to approve, Ms. Laing seconds, carries 3-0

7) Separations

- a) Chapman, Joseph – Police Department – Retirement; Effective 02/29/2024
 - Mr. Nathans moved to approve, Ms. Laing seconded, carries 3-0
- b) Healy, Kevin – Service Department – Resignation; Effective 03/20/2024

- Mr. Nathans moved to approve, Ms. Laing seconded, carries 3-0

8) Rules changes discussion

- a) Mr. Fishel will review document for consistency to ensure rules reflect calendar days, not work days, for deadlines and timeframes
- b) Mr. Fishel will discuss minimum education requirements for Deputy Chief and Police Chief with Mayor and Police Chief for input prior to the next meeting

9) New Business

- a) Civil Service Commission meeting schedule
 - July 10, 2024 – 5:00 p.m.
 - October 9, 2024 – 5:00 p.m.
 - January 8, 2025 – 5:00 p.m.

10)Adjourn