

Civil Service Meeting Agenda

April 10, 2024

Bexley City Hall

1. Call to Order
   1. 5:11 – Mr. Offenberg
2. Roll Call of Members
   1. John Offenberg, Lee Nathans, Rachel Laing
   2. Staff present: Marc Fishel, City Attorney; Emily Buckley, HR Coordinator
3. Introduction of Guests
   1. None
4. Old Business
   1. Minutes review from January 10, 2024 Civil Service Commission Meeting
      * Lee moved, Rachel second – carries 3-0
   2. Minutes review from March 13, 2024 Civil Service Commission Meeting
      * Rachel moved, Lee second- Carries 3-0
   3. Discussion Item: Review of proposed changes to Civil Service Rules
5. Changes
   1. Gilmore, Deana – Police Department – Status Change – FROM Part Time TO Full Time; Effective 01/08/2024
      * Lee moves, Rachel seconds, carries 3-0
   2. Austin, Isaiah – Service Department – Status/Rate Change – FROM Seasonal TO Full Time; New Rate $24.31 (AFSCME Step 3); Effective 01/15/2024
      * Lee moves, Rachel seconds, carries 3-0
   3. Perfect, Emily – Recreation Department – Title and Pay Scale Change; FROM Recreation Coordinator TO Operations & Creative Coordinator; FROM $23.92/hr (Step 2, Year 3) TO $26.27 (Step 1, Year 3); Effective 01/01/2024
      * Lee moves, Rachel secods, carries 3-0
   4. Miller, Lauren – Recreation Department –Title and Pay Scale Change; FROM Recreation Coordinator TO Event & Facility Manager; FROM $29.64/hr (Step 5, Year 2) TO $33.63/hr (Step 5, Year 2); Effective 01/01/2024
      * Rachel moves, Lee seconds, carries 3-0
   5. Schwarz, Luke – Police Department – Promotion; FROM Officer, Year 5 TO Sergeant; FROM $50.02/hr TO $57.79/hr; Effective 02/07/2024
      * Lee moves, Rachel seconds, carries 3-0
   6. Mullin, Natalie – Recreation Department – Step Increase – FROM $44.63/hr (Step 2, Year 3) TO $47.67/hr (Step 3, Year 1); Effective 02/20/2024
      * Lee moves, Rachel seconds, carries 3-0
   7. Martin, Spencer – Service Department – Step Increase – FROM $27.95/hr (AFSCME Step 4) TO $31.26/hr (AFSCME Step 5); Effective 02/22/2024
      * Lee moves, Rachel seconds, carries 3-0
   8. Sarvas, Katie – Recreation Department – Step Increase – FROM $38.33/hr (Step 3, Year 3) TO $41.00/hr (Step 4, Year1); Effective 03/02/2024
      * Rachel moves, Lee seconds, carries 3-0
   9. Perfect, Emily – Recreation Department – Step Increase – FROM $26.27/hr (Step 1, Year 3) TO $28.11 (Step 2, Year 1); Effective 3/29/2024
      * Change was approved previous
   10. Markos, Sean – Recreation Department – Step Increase – FROM $24.31/hr (AFSCME Step 3) TO $27.57/hr (AFSCME Step 4); Effective 3/31/2024
       * Rachel moves, Lee seconds, carries 3-0
6. Appointments
   1. Shih, Jonathan – Police Department – Hire; TO $29.56/hr; Effective 01/20/2024
      * Lee moves, Rachel seconds, carries 3-0
   2. Heston, Teneea – Police Department – Hire; TO $29.56/hr; Effective 02/09/2024
      * Lee moves, Rachel seconds, carries 3-0
7. Separations
   1. Chapman, Joseph – Police Department – Retirement; Effective 02/29/2024
      * Lee moves, Rachel seconds, carries 3-0
   2. Healy, Kevin – Service Department – Resignation; Effective 03/20/2024
      * Lee moves, Rachel seconds, carries 3-0
8. Rules changes discussion
   1. Marc will review document for consistency to ensure rules reflect calendar days, not work days, for deadlines and timeframes
   2. Marc will discuss minimum education requirements for Deputy Chief and Police Chief with Mayor and Police Chief for input prior to the next meeting
9. New Business
   1. Civil Service Commission meeting schedule
      * July 10, 2024 – 5:00 p.m.
      * October 9, 2024 – 5:00 p.m.
      * January 8, 2025 – 5:00 p.m.
10. Adjourn