



Civil Service Meeting Minutes – July 12, 2023

1) Call to Order

Mr. Offenberg called the meeting to order at 5:02 pm.

2) Roll Call of Members

Commission Members Present: John Offenberg, Lee Nathans, Rachel Laing

3) Old Business

a) Minutes Review from April 12, 2023 Civil Service Commission Meeting

Mr. Nathans moved to approve and Ms. Laing seconded.
Motion passed 3-0.

4) Changes

a) Swendal, Cate - Recreation Department, Title Change – Promotional – New Title: Preschool Director, New Rate: 28.79/hour, Effective 03/13/2023

Mr. Nathans moved to approve and Ms. Laing seconded.
Motion passed 3-0.

b) Glick, Ed – Police Department, Promotional Change – New Title: Sergeant, New Rate \$120,210.06/year, Effective 05/08/2023

Mr. Nathans moved to approve and Ms. Laing seconded.
Motion passed 3-0.

c) Fleming, Justin – Police Department, Promotional Change – New Title: Sergeant, New Rate \$120,210.06/year, Effective 05/08/2023

Mr. Nathans moved to approve and Ms. Laing seconded.
Motion passed 3-0.

d) Archer, Grant – Service Department, Step/Pay Increase Step 6 to Step 7, New Rate \$108,749.00/year, Effective 05/25/2023

Mr. Nathans moved to approve and Ms. Laing seconded.

Motion passed 3-0.

- e) Mathews, Marsha – Police Department, Step/Move to Full Time - Pay Increase
Step 3, New Rate \$73,611.10/year, Effective 05/25/2023

Mr. Nathans moved to approve and Ms. Laing seconded.

Motion passed 3-0.

- f) Yantko, Craig – Recreation Department, Step/Pay Increase
Step 3 to Step 4, New Rate \$22.58/hour, Effective 05/29/2023

Mr. Nathans moved to approve and Ms. Laing seconded.

Motion passed 3-0.

- g) Hester, Josh – Recreation Department, Step/Pay Increase
Step 1 to Step 2, New Rate \$23.92/hour, Effective 06/06/2023

Mr. Nathans moved to approve and Ms. Laing seconded.

Motion passed 3-0.

- h) Archer, Grant – Service Department, Step/Pay Increase
Step 6 to Step 7, New Rate \$108,749.00/year, Effective 05/25/2023

Mr. Nathans moved to approve and Ms. Laing seconded.

Motion passed 3-0.

- i) Howard, Gavin – Service Department, Promotional Title Change
EQ Operator 1 to EQ Operator 2, Step 4, New Rate \$27.33, Effective 06/26/2023

Mr. Nathans moved to approve and Ms. Laing seconded.

Motion passed 3-0.

5) Appointments

- a) Winnegrad, Melissa – Police Department, Police Officer –
Step 4, Rate \$82,803.76/year, Effective 04/24/2023

Mr. Nathans moved to approve and Ms. Laing seconded.

Motion passed 3-0.

- b) Schwarz, Luke – Police Department, Police Officer –
Step 5, Rate \$104,034.94/year, Effective 05/01/2023

Mr. Nathans moved to approve and Ms. Laing seconded.

Motion passed 3-0.

6) Separations

Mr. Nathans moved to approve and Ms. Laing seconded.
Motion passed 3-0.

7) Adjourn

Hearing no other business, Mr. Offenberg entertained a motion to adjourn.

Mr. Nathans moved to adjourn and Ms. Laing seconded.
Motion passed 3-0.

Mr. Offenberg adjourned the meeting