



## Civil Service Commission Meeting Minutes

Wednesday, April 14, 2021

5:00 PM

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1) **Zoom link:** <https://us02web.zoom.us/j/kethX5paQH>

2) **Call to Order**

3) **Roll Call of Members**

Voting Members Present: John Offenberg, Lee Nathans

Absent: Kim Appling

Excused:

Non-Voting Present: Bill Harvey, Ben Kessler

4) **Review Minutes**

A) Minutes from October 14, 2020 Civil Service Commission Meeting

Amended minutes from October 14, 2020 meeting

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

B) Minutes from January 13, 2021 Civil Service Commission Meeting

Minutes from January 13, 2021 meeting

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

5) **New Business**

A) Changes:

B) Kyle Konicki, Service Dept, Transfer from Grounds Maintenance Worker Step 5 to EQ1

Step 6, from \$24.99/hour to \$27.07/hour, effective 1/11/2021

Mellison Davis, Police Dept, Police Officer, Promotion from Step 3 to Step 4, from \$33.30/hour to \$36.60/hour, effective 1/26/2021

Adam Ericson, Police Dept, Police Officer, Promotion from Step 4 to Step 5, from \$36.60/hour to \$46/hr, effective 1/27/2021

Natalie Contosta-Mullin, Recreation Dept, Deputy Rec Director, Promotion from Step 1 to Step 2, from \$31.07/hour to \$33.22/hour, effective 2/20/2021

Jessica Withem, Finance Dept, Asst Finance Director, Promotion from Step 2 to Step 3, from \$32.29/hour to \$33.79/hour, effective 2/22/2021

Jordan Cavallaro, Service Dept, Executive Assistant, Promotion from Step 2 to Step 3, from \$23.88/hour to \$27.42/hour, effective 2/28/2021

Katie Sarvas, Recreation Dept, Rec Supervisor Tier 1, Promotion from Step 2 to Step 3, from \$27.61/hour to \$29.34/hour, effective 3/2/2021

Ryan Crabtree, Service Dept, Auto Mechanic 1, Promotion from Step 5 to Step 6, from \$26.89/hour to \$28.94/hour, effective 3/12/2021

Kyle Sprague, Service Dept, Transfer from Water Service Worker Step 6 to Right of Way Coordinator Step 3, from \$28.56/hour to \$34.05/hour, effective 4/5/2021

1. Kyle Konicki, Service Dept, Transfer from Grounds Maintenance Worker Step 5 to EQ1 Step 6, from \$24.99/hour to \$27.07/hour, effective 1/11/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

2. Mellison Davis, Police Dept, Police Officer, Promotion from Step 3 to Step 4, from \$33.30/hour to \$36.60/hour, effective 1/26/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

3. Adam Ericson, Police Dept, Police Officer, Promotion from Step 4 to Step 5, from \$36.60/hour to \$46/hr, effective 1/27/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

4. Natalie Contosta-Mullin, Recreation Dept, Deputy Rec Director, Promotion from Step 1 to Step 2, from \$31.07/hour to \$33.22/hour, effective 2/20/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

5. Jessica Withem, Finance Dept, Asst Finance Director, Promotion from Step 2 to Step 3, from \$32.29/hour to \$33.79/hour, effective 2/22/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

6. Jordan Cavallaro, Service Dept, Executive Assistant, Promotion from Step 2 to Step 3, from \$23.88/hour to \$27.42/hour, effective 2/28/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

7. Katie Sarvas, Recreation Dept, Rec Supervisor Tier 1, Promotion from Step 2 to Step 3, from \$27.61/hour to \$29.34/hour, effective 3/2/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

8. Ryan Crabtree, Service Dept, Auto Mechanic 1, Promotion from Step 5 to Step 6, from \$26.89/hour to \$28.94/hour, effective 3/12/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

9. Kyle Sprague, Service Dept, Transfer from Water Service Worker Step 6 to Right of Way Coordinator Step 3, from \$28.56/hour to \$34.05/hour, effective 4/5/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenberg.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenberg

AGAINST: None.

C) Appointments

D) Spencer Martin, Service Department, Tree Maintenance Worker, Step 3, \$19.32/hour, effective 2/22/2021

Emily Perfect, Recreation Department, Front Desk Operations, Step 1, \$17.25/hour, effective 3/29/2021

Sean Markos, Recreation Department, Service Worker, Step 1, \$15.21/hour, effective 3/31/2021

Spencer Martin, Service Dept, Tree Maitenance Worker, Step 3, \$19.32/hour, effective 2/22/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenber.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenber

AGAINST: None.

2. Emily Perfect, Recreation Dept, Front Desk Operations, Step 1, \$17.25/hour, effective 3/29/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenber.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenber

AGAINST: None.

3. Sean Markos, Recreation Dept, Service Worker, Step 1, \$15.21/hour, effective 3/31/2021

Lee Nathans made a motion to Approve – Motion seconded by John Offenber.

Vote 2-0 – passed.

FOR: Lee Nathans, John Offenber

AGAINST: None.

**6) Adjourn**

Adjourn

Lee Nathans made a motion to Approve – Motion seconded by John Offenber.

Vote 2 – 0 – passed

FOR: Lee Nathans, John Offenber

AGAINST: None.