



City of Bexley

Matt Klingler
2471 Bryden Rd.
Bexley, Ohio 43209

June 3, 2024

Dear Matt,

We are pleased to offer you the position of Director of Building and Planning at the City of Bexley. Your anticipated start date will be July 1, 2024, with an annual salary of \$119,600.

Your employment will afford you the opportunity to accrue sick leave, vacation, and personal days in accordance with the provisions outlined in Chapter 262 of Bexley's Administration Code:

- **Sick Leave:**
Accrual of 4.6 hours per completed 80 hour bi-weekly pay period
- **Vacation:**
21 workdays annually with 10 workdays credited upon hire and 21 workdays granted on your first anniversary
- **Personal Days:**
Allocation of 3 personal days—1 after 1 month of service; 1 after 6 months of service; 1 after 8 months of service.

Upon your hire, you will also be eligible to transfer in your sick leave balance, subject to verification of your sick leave bank from your current employer.

Additionally, you will be eligible to enroll in health, dental, and/or vision coverage, with the coverage retroactively effective from your date of hire.

Please note that this offer is subject to approval by the City Council and the successful completion of a background check.

Mayor Ben Kessler

Auditor Matt McPeck

City Council

Monique Lampke, *President*
Lori Ann Feibel
Danny Hurley
Sam Marcellino
Troy Markham
Jessica Saad
Alex Silverman

City of Bexley

2242 E. Main Street
Bexley, Ohio 43209

(614) 559-4200

www.bexley.org

This position is considered at-will employment, meaning that neither this offer letter nor any other documents constitute an employment contract.

Congratulations on your role! We look forward to your contributions to the City of Bexley and warmly welcome you to our team.

All the Best,

Mayor Ben Kessler