Matthew Klingler

Experience

Office of Construction Management, City of Columbus   April 2021 - Present

- Create project budgets and scopes based on the needs of Public Safety.
- Develop RFPs, evaluate and select A/E firms for design, negotiate contract language & amounts
- Facilitate design charrettes, control scope creep; manage building, zoning & permitting submission process to approval
- Manage bidding & contracting processes; hold pre-bid and construction meeting; provide oversight of construction contracts and scope.
- Maintain and regularly review design and construction schedules, project change orders and closeout process

Farber Corporation, Columbus, Ohio   December 2008 – April 2021

- Manage project budgets, define scopes and develop project schedules.
- Collaborate with key stakeholders in projects to execute plans according to specifications and customer expectations.
- Coordinate with project team members including tradesman, design team and owners
- Provide cost estimation for project changes; review shop drawing submittals; maintain as-built drawings; track RFIs & change orders

Bexley City Council member, Bexley, Ohio   January 2020 – December 2023

- Developed the city budget, future goals and strategic plans
- Committee Chair for BZAP & ARB;
- Served (& currently) on CIC as well as BZAP
- Represented a voice for the residents of Bexley

Education

The Ohio State University   December 2009

- Bachelors of Science in Agriculture
  - Specialty in Construction Mgmt. and Business

Skills & Abilities

- Proficient in Microsoft office suite, Microsoft Project, Bluebeam, blueprint maintenance
- Extensive knowledge of all construction systems; specializing in mechanical.
- Proficient in reading and applying building code.
- Majority of projects executed in public sector at the municipal, city, state and federal levels.
- OSHA 30 Hour Safety Card
- Excellent at providing high level customer service ensuring the clients' (mainly Public Safety) needs are met
- Collaborating and leading teams of people to achieve the goal.
- Tracking progress toward milestones within a project

*References available upon request