

ORDINANCE 08 - 24

By Jess Saad

An ordinance to amend 2024 pay rates for Building Department Assistant to capture and reflect the additional responsibilities added to this job description.

WHEREAS: When the 2024 pay ordinance was crafted the Building Department Assistant pay range was mapped to the Front Desk Operations role with a range of \$40,353 to \$54,011 annually; and

WHEREAS: Subsequent conversations regarding this unfilled position resulted in an expansion of scope and responsibilities, including process management and executive assistant responsibilities; and

WHEREAS: To accurately reflect the additional responsibilities and to support internal equity and pay scale simplification, it has been determined that the Building Department Assistant role would be more appropriately mapped to a Recreation Coordinator pay range;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BEXLEY, OHIO:

Section 1.

That the Building Department Assistant pay rate shall be amended to \$48,424 to \$68,290.

Section 2.

That this Ordinance shall go into full force and effect at the earliest date allowed by law.

Passed _____, 2024

Monique Lampke, Council President

Attest: _____
Matt McPeek, Clerk of Council

Approved: _____, 2024

Mayor Ben Kessler

First Reading: February 27, 2024

Second Reading:

Third Reading: