

Motion for Council:

Purchases in excess of \$3,000 in which purchase orders were opened after the date of the invoice require council approval. These can easily occur at the beginning of the year, when the books have not yet been opened for purchase orders. In the instance of the following invoices, there were not sufficient carry-forwards from 2023 to cover the invoices, and 2024 POs were used for these expenses. Staff is taking appropriate action to avoid recurrence in 2025, which will likely require additional appropriation before year end.

Karen Bokor – Design Consultant - \$4,680.00 1/15/2024

Michael Boryca – Commercial Plan Review and Building Inspection - \$45,190.36 1/19/24

Motion language:

To approve the payment of the attached invoices from Karen Bokor for \$4,680.00 and Michael Boryca for \$45,190.36.