

Senior Programs (01-355)

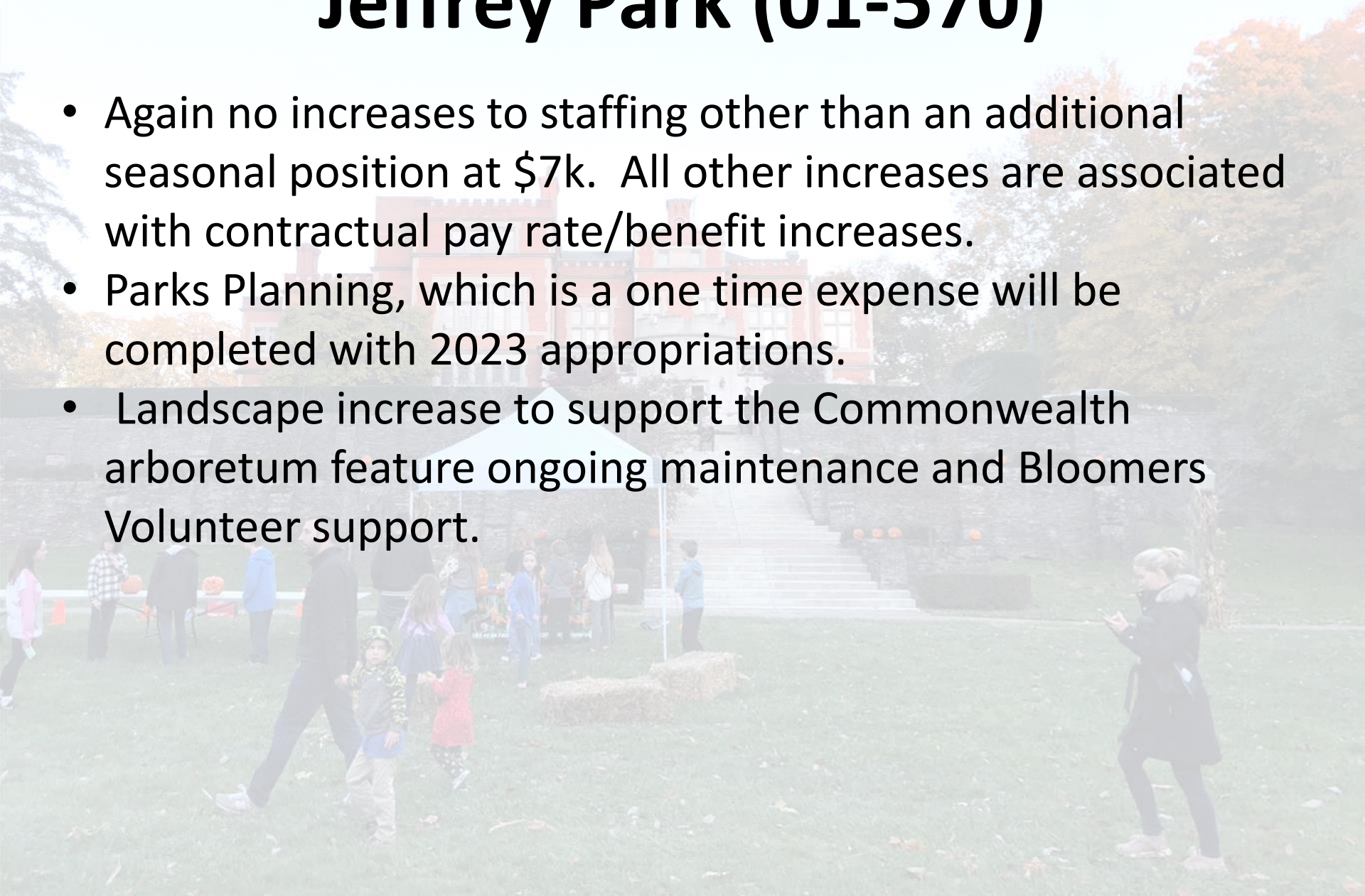
- Request an additional 5 hour per week for the part-time position to support service demand. Going from 20 to 25 hours per week.
- This budget reflects a service expansion by essentially eliminating program registration fees for fitness programs held at the senior center.
 - Most senior centers have minimal to no program fees due to Medicare/silver sneakers benefits.

Jeffrey Mansion (01-540)

- Personal Services for Jeffrey Mansion and Parks (01-570) have been combined to reflect the staff overlap between park and mansion work. This provides flexibility in account expenses.
- The only requested personnel change from 2023 is an additional seasonal position to support special events and seasonal workload.
- Other expenditures are fairly flat, but requested additional support for an aging HV/AC system and increase in costs associated with lead paint monitoring. Otherwise this represents an inflationary increase.

Jeffrey Park (01-570)

- Again no increases to staffing other than an additional seasonal position at \$7k. All other increases are associated with contractual pay rate/benefit increases.
- Parks Planning, which is a one time expense will be completed with 2023 appropriations.
- Landscape increase to support the Commonwealth arboretum feature ongoing maintenance and Bloomers Volunteer support.



Recreation Fund Summary

- Revenue

- Projecting a 5.4% increase in revenue compared to 2023
- Aggressive 7% increases in Camp, Preschool, & BACPack were approved by the Rec Board in an effort to address the significant increases in S&W seen over the past 3 years. This has been a multi year approach supported by COVID relief funds received.

- Expenses

- Overall expenditures is up 8.6% which represents an increase in staffing costs, expanded program offerings, and inflationary increases in goods and services.
- No new full-time positions. Increase in Recreation Admin. S&W associated with pay scale adjustment planned during the 2023 pay scale study as well as a pay scale correction for the Event Manager position as it was not addressed in the 2023 pay scale study.

Recreation Fund Summary cont'd

- Revenue Over (Under) Expenditures
 - Projected operating shortfall of \$(373K). The approved 2023 had a projected shortfall of \$(376k).
- General Fund Transfer
 - Requested \$270k general fund transfer. Up from a 2023 transfer of \$250k.
- Rec Fund Balance
 - Beginning Fund Balance of \$928k.
 - Anticipated Net Decrease of \$115k
 - End of Year Fund Balance of \$813k.
- We have a very healthy Rec Fund Balance in large part due to COVID relief funds designed to support daycare programming that was decimated by the impact of COVID on registration and operating costs.
- We will need to continue to discuss the expectations for cost recovery for Recreation and Parks as we reduce the Rec Fund Balance over the next couple of years.

Recreation Administration (05-510)

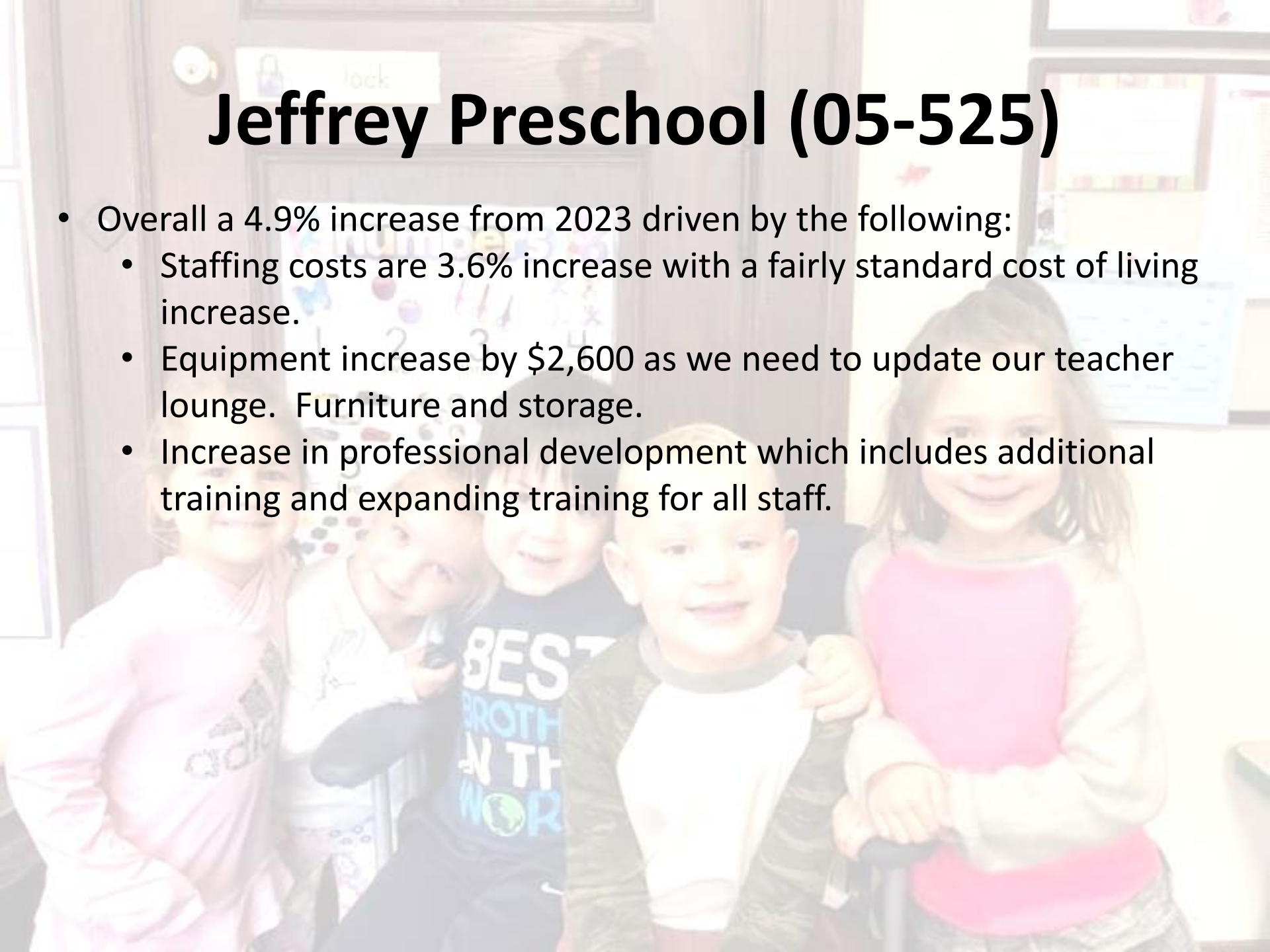
- The increase in Rec Admin is driven by the S&W increase.
 - This increase does not include any change to staffing level.
 - The increase is associated with an high number of step increases (five) in 2024, planned (part of the 2023 pay scale study) pay scale increases, and a pay scale adjustment to the event management position, as this was not addressed as part of the 2023 study.
- Increase in Brochure printing and delivery costs. As in can see in year to date we have spent \$14,737 on two brochures. We will likely spend an additional \$7k-\$8k on the final brochure this year.
- Increase in training and development as we are planning to include all available staff in the OPRA convention in February.

Recreation Programs (05-520)

- Overall a 12% increase from 2023 driven by the following:
 - Increase in S&W to bring back a version of the Park & Play program, continued effort to expand middle school programming, and addition of a part-time Jeffrey Mansion evening attendant.
 - Operating expenses driven by continued effort to support middle school programming (\$5k).
 - Community Garden has increased the garden plot fee by 33%. This is a simple pass through.
 - Uniform increase represents an expense flow timing issue plus more participation.
 - Equipment increase as a results of two planned purchases (portable scoreboards and CW East goals)
 - Referees cost have gone up dramatically as finding refs has become more difficult.

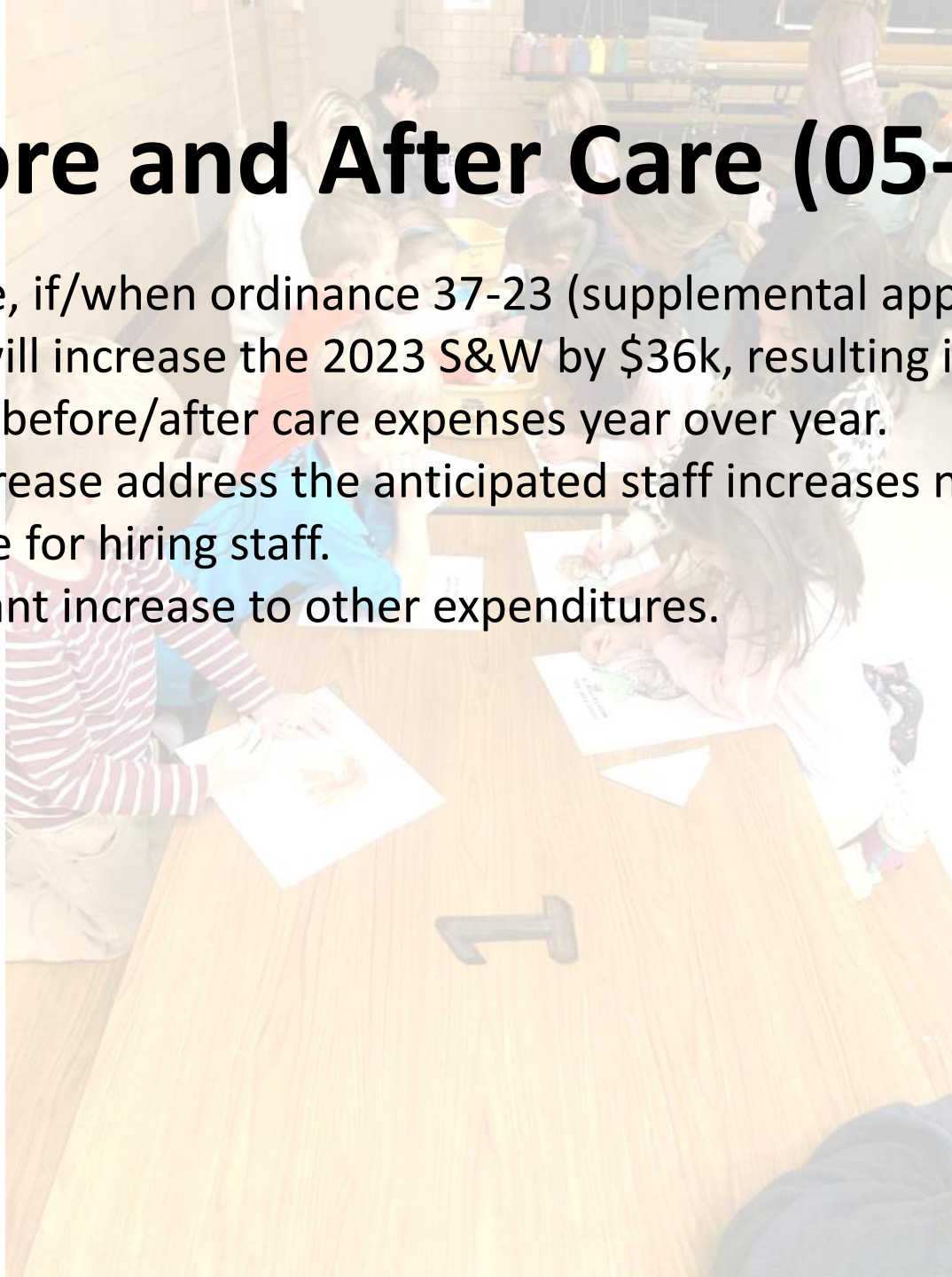
Jeffrey Preschool (05-525)

- Overall a 4.9% increase from 2023 driven by the following:
 - Staffing costs are 3.6% increase with a fairly standard cost of living increase.
 - Equipment increase by \$2,600 as we need to update our teacher lounge. Furniture and storage.
 - Increase in professional development which includes additional training and expanding training for all staff.



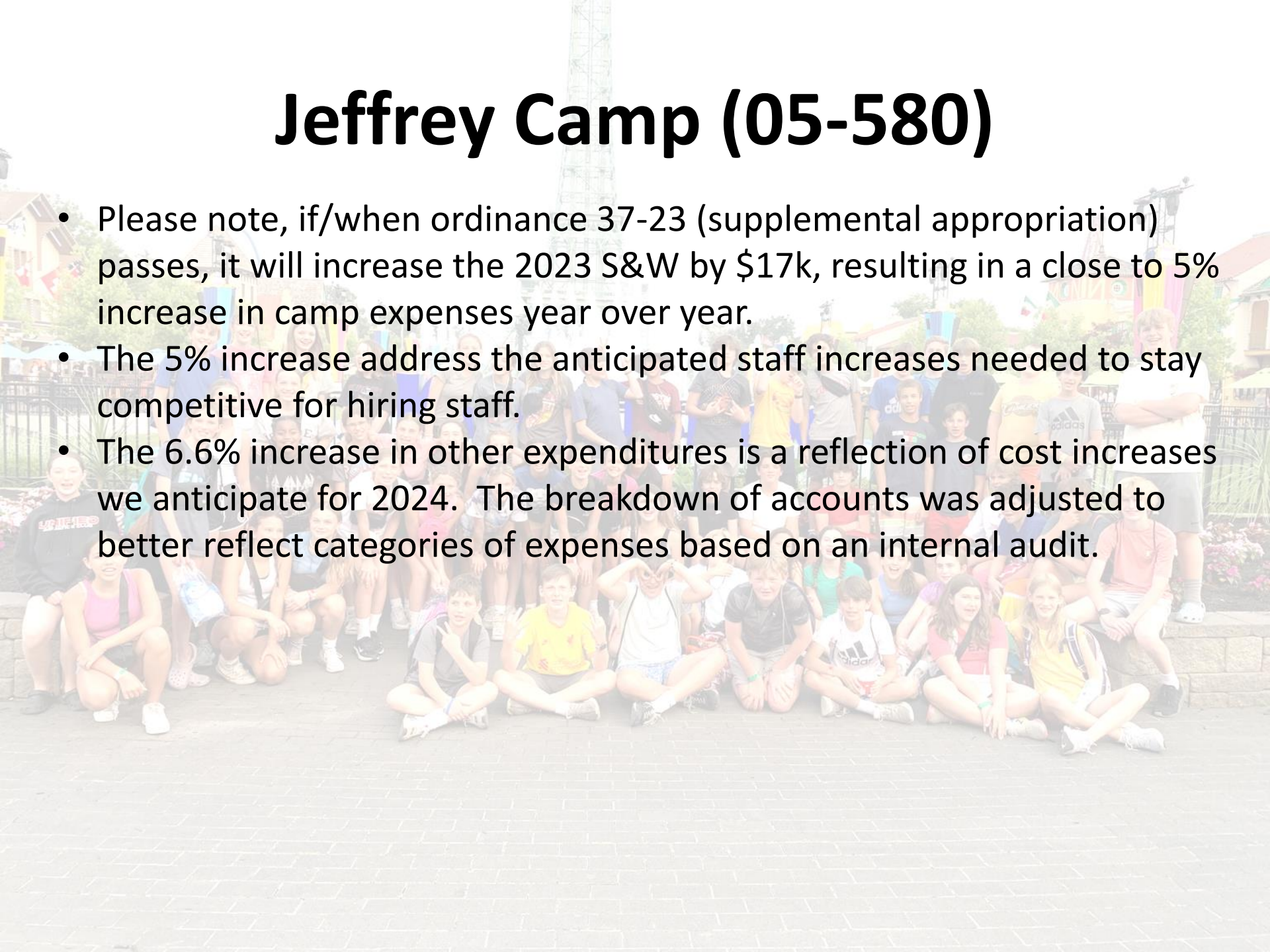
Before and After Care (05-526)

- Please note, if/when ordinance 37-23 (supplemental appropriation) passes, it will increase the 2023 S&W by \$36k, resulting in a close to 5% increase in before/after care expenses year over year.
- The 5% increase address the anticipated staff increases needed to stay competitive for hiring staff.
- No significant increase to other expenditures.



Jeffrey Camp (05-580)

- Please note, if/when ordinance 37-23 (supplemental appropriation) passes, it will increase the 2023 S&W by \$17k, resulting in a close to 5% increase in camp expenses year over year.
- The 5% increase address the anticipated staff increases needed to stay competitive for hiring staff.
- The 6.6% increase in other expenditures is a reflection of cost increases we anticipate for 2024. The breakdown of accounts was adjusted to better reflect categories of expenses based on an internal audit.



Pool Fund Summary

- Revenue
 - Based on the plan to keep memberships flat, we anticipate similar revenue in 2024 compared to 2023.
- Expenses
 - Expenses are up 3.6% compared to 2023. The SwimSafe Pool Management contract is fairly flat with a slight increase to deal with a structure change to the swim lessons program.
- Revenue Under Expenditures
 - Projected operating shortfall of \$(94K). The projected 2023 shortfall is \$(81k).
- General Fund Transfer
 - Requested \$125k general fund transfer. Up from a 2023 transfer of \$120k.
- Pool Capital
 - Pool capital request is \$35k down from \$50k in 2023. We accomplished a number of larger pool capital improvements over the past couple years including slide and play structure painting and new picnic tables.
- Pool Fund Balance
 - With the general fund transfer, the pool fund is projected to decrease by \$4k to \$425k.

Pool Operations (14-550)

- No change to the staffing levels, but the 10% increase reflect the pay scale adjustment, approved in 2023, to the deputy director position.
- The contract for pool management is set to increase by 3.3%.
- No significant changes to other expenditures.

