



Citizen Review Board Meeting Agenda

Tuesday, March 15, 2022

4:00 PM

- 1) Call to Order**
- 2) Roll Call of Members**
- 3) Approval of Minutes**
 - A) December Meeting Minutes
- 4) Presentations/Special Guests**
- 5) Public Comments**
- 6) Unfinished Business**
 - A) Time Line
 - B) Appeal Form
- 7) New Business**
- 8) Adjourn**



Citizen Review Board Meeting Minutes

Tuesday, December 21, 2021

4:00 PM

1) Call to Order

The meeting was called to order at 4:05 pm.

2) Roll Call of Members

Members present: Tiffany Hunt (Chair), Becky Guzman, Lee Nathans

Members absent: Glenn Soden

Others in attendance: Elizabeth Ellman, Mayor Ben Kessler

3) Approval of Minutes

A) Minutes from the October 19, 2021 Meeting

Motion to approve the October 19, 2021 minutes made by Lee Nathans, seconded by Becky Guzman. All in favor.

4) Presentations/Special Guests

A) Chief of Police Search Update

Mayor Kessler gave an overview of the current plans and timeline to find a new Chief of Police, including identifying a search firm, creating steering/advisory and interview committees, and community forums.

There was discussion among CRB members and Mayor Kessler about including a representative of the CRB in the steering/advisory committee.

Mayor Kessler shared qualities he is looking for in a Chief, discussed feedback from officers, and explained he has not yet filled the empty seat on the CRB.

5) Public Comments

6) Unfinished Business

A) Meeting Cadence

There was discussion about a quarterly meeting due to the lack of cases brought before the CRB, with the option to meet more frequently should there be a need. The next meeting will be held on March 15, 2022. Motion made by Lee Nathans, seconded by Becky Guzman.

B) CRB Model Examples

Members discussed handling cases from years back, a form on which to file a complaint being available on the City's website, a timeline for filing an appeal, the process the CRB will follow to investigate an appeal, and a visual representation to show the CRB's process. There was mention of a potential of a new complaint concierge.

- i) [Citizen Advisory Boards in Contemporary Practice: A Practical Approach in Policing](#)
- ii) [Local Government Citizen Advisory Boards](#)
- iii) [Citizens Review Board Stakeholder Process](#) (see page 25)
- iv) [Citizens Review Board -- Police Complaint Process](#)

7) New Business

There was discussion of Covid protocols, a quorum, and the CRB in the City's Charter.

8) Adjourn

Motion to adjourn made by Lee Nathans, seconded by Becky Guzman.