



REQUEST FOR QUALIFICATIONS

BEXLEY SKATE PARK

BACKGROUND

The City of Bexley, Ohio is requesting qualifications from professional skate park design-build firms ("Contractors) for the purpose of constructing the City's new skate park. Following a multi-month public engagement process led by the City's Recreation and Parks Department and consultants Hunger Skateparks, the City has selected an Illustrative Feature Plan (see *Appendix A*) detailing amenities and preliminary design for a 10,455 sq. ft. skate park with two potential design alternatives. The successful contractor will serve in a design-build capacity, integrating the features from this existing plan into a set of construction drawings and specifications and ultimately constructing the park.

SCOPE OF WORK

- I. **Location:** The City intends to construct the skate park on City-owned property along an existing paved multi-use path in Schneider Park. The site is located just west of Village Creek Drive, adjacent to the Bexley Village apartment complex. An aerial map of the site is enclosed as part of this RFQ package (*Appendix B*).
- II. **Work Detail:** In addition to the development of construction drawings based on the Illustrative Feature Plan, the scope of work includes site survey, grading, civil design, geotechnical investigations, permitting, procurement, scheduling, excavation and hauling of existing landscape material, construction-phase services and site restoration.
 - A. **Construction Drawings:** Construction drawings shall detail all amenities as seen in the Illustrative Feature Plan and incorporated Legend (numbered 1-21).
 - B. **Materials:** The primary material on the site shall be reinforced concrete. All railings and other fixtures are to be noted on the construction drawings.
 - C. **Alternates:** The project may include two design alternates which should be considered in the development of this proposal, with separate line item estimates for each:
 1. Alternate 1 (Legend #17): Mini Ramp with Roll-in and Hops (980 sq. ft.)
 2. Alternate 2 (Legend #18): Seating (280 sq. ft.) / Storm Water Vegetated Swale (1,000 sq. ft.)
 - D. **Not in Scope:** Electrical and landscaping services (outside of the Vegetated Swale alternate) are not to be included in the scope of work.

PROPOSAL FORMAT

- I. **General Format:** Submittals should be typed. Contractors should not include any unnecessarily elaborate or promotional material. All pages shall be sequentially numbered and submittals should include a complete table of contents.

- II. **Letter of Transmittal:** The Letter of Transmittal shall be addressed to Mike Price and at a minimum, contain the following:
 - A. Identification of Contractor that will have the authorization to commit to the contractual terms and conditions. Identification shall include legal company name, corporate address, telephone, fax number and email address.
 - B. Include name, title, address, telephone number and email address of the contact person during the proposal evaluation phase.
 - C. Identification of proposed subcontractors, including legal company name, contact person's name, address, phone number. Working relationship between Contractor and subcontractors, if applicable.
 - D. Acknowledgment of receipt of all RFQ appendixes.
 - E. A statement to the effect that the proposal shall remain valid for a period of not less than 120 days from the date of submittal.
 - F. Signature of a person authorized to bind Contractor to the terms of any contract resulting from the submittal.
 - G. A statement to the effect that by signing the letter of transmittal, Contractor is attesting that all information submitted with the submittal is true and correct.
- III. **Qualifications:** The Contractor shall:
 - I. Provide a brief profile of the firm, including the types of services offered, the year founded, form of the organization (corporation, partnership or sole proprietorship), number, size and location of support facilities, equipment used and number of qualified personnel.
 - II. Describe the firm's prior experience in performing work of a similar nature to that solicited in this RFQ, and highlight the participation in such work by the key personnel proposed for assignment to this project.
 - III. Identify subcontractors by company name, address, contact person, telephone number and their function relating to the work under this RFQ. Describe Contractor's experience working with each subcontractor.
 - IV. Provide at a minimum three references for the project as related experience and furnish the name, title, address and telephone number of the person(s) at the client organization who is most knowledgeable about the work performed.
- IV. **Work Plan:** The Contractor shall provide:
 - A. A description of the firms project approach
 - B. A draft project schedule for each task and subtask in terms of elapsed weeks from the project commencement date to completion (skate park opening) including:
 - 1. 30% Design Review
 - 2. 100% Final Design Review/Construction Documents
 - 3. Permitting
 - 4. Construction
 - 5. As Built Drawings
- V. **Project Cost:** The Contractor shall submit pricing inclusive of costs for all labor and materials. Each of the two alternate areas (*as shown in Appendix A*) shall be quoted as separate line items.

City of Bexley Request for Qualifications

Bexley Skate Park | Deadline for Proposal: July 11, 2024

- VI. **Appendices:** Information considered by the Contractor to be pertinent to this RFQ and which has not been specifically solicited in any of the aforementioned sections may be placed in a separate appendix section.

EVALUATION CRITERIA AND AWARD

Based on the proposal submitted, City of Bexley staff will select a firm that will best serve the interest of the City and meet its objectives as outlined in the RFQ.

- I. Integration of Illustrative Feature Plan into Proposal
- II. Contractor’s previous experience and team qualifications, as well as references from prior or current clients
- III. Contractor’s ability, capacity and skill to fulfill the services as specified
- IV. Integration of sustainable materials and building practices into project proposal.
- V. Analysis of estimated project cost relative to the proposed design and features.
- VI. City’s prior experience with Contractor, if applicable.
- VII. Compliance with RFQ specifications.

The City will negotiate a contract with the selected Contractor. The City will be the sole and exclusive judge of quality and compliance with proposal specifications in any of the matters pertaining to this RFQ. The City reserves the right to award the contract in any manner it deems to be in the best interest of the City and make the selection based on its sole discretion, including rejection of all proposals.

RFQ SCHEDULE

The City anticipates following the schedule described below to issue the request for qualifications and reviewing this request, and completing the project:

PHASE	ANTICIPATED DATE
Issue Request for Qualifications	Wednesday, June 14, 2024
Deadline for Questions	4 pm, Friday, June 28, 2024
Proposals Due	4 pm, Wednesday, July 11, 2024
Anticipated Contract Award	Wednesday, July 18, 2024
Scope of Work <i>(May be adjusted based on final contract)</i>	July - November 2024

SUBMITTAL INSTRUCTIONS

Proposals may be submitted by email to mprice@bexley.org and are due by Friday, Wednesday, July 11, 2024 on or before 4:00 pm Eastern Time. The date/time stamp of the email constitutes the official date/time of receipt of proposal responses. Proposals will be considered as if sealed until the deadline, upon which they will be read.

Alternatively, proposal may be submitted in a sealed envelope marked "Skate Park Construction Bid" in the lower left-hand corner and addressed to:

City of Bexley
c/o Mike Price, Bexley Recreation Director
2242 E. Main Street
Bexley, Ohio

It is the sole responsibility of respondents to the Request for Proposals to deliver the proposal by the stated deadline. Each proposal must be submitted with all required documentation. Proposals received after this deadline shall be deemed to be nonresponsive and will not be considered.

OTHER TERMS

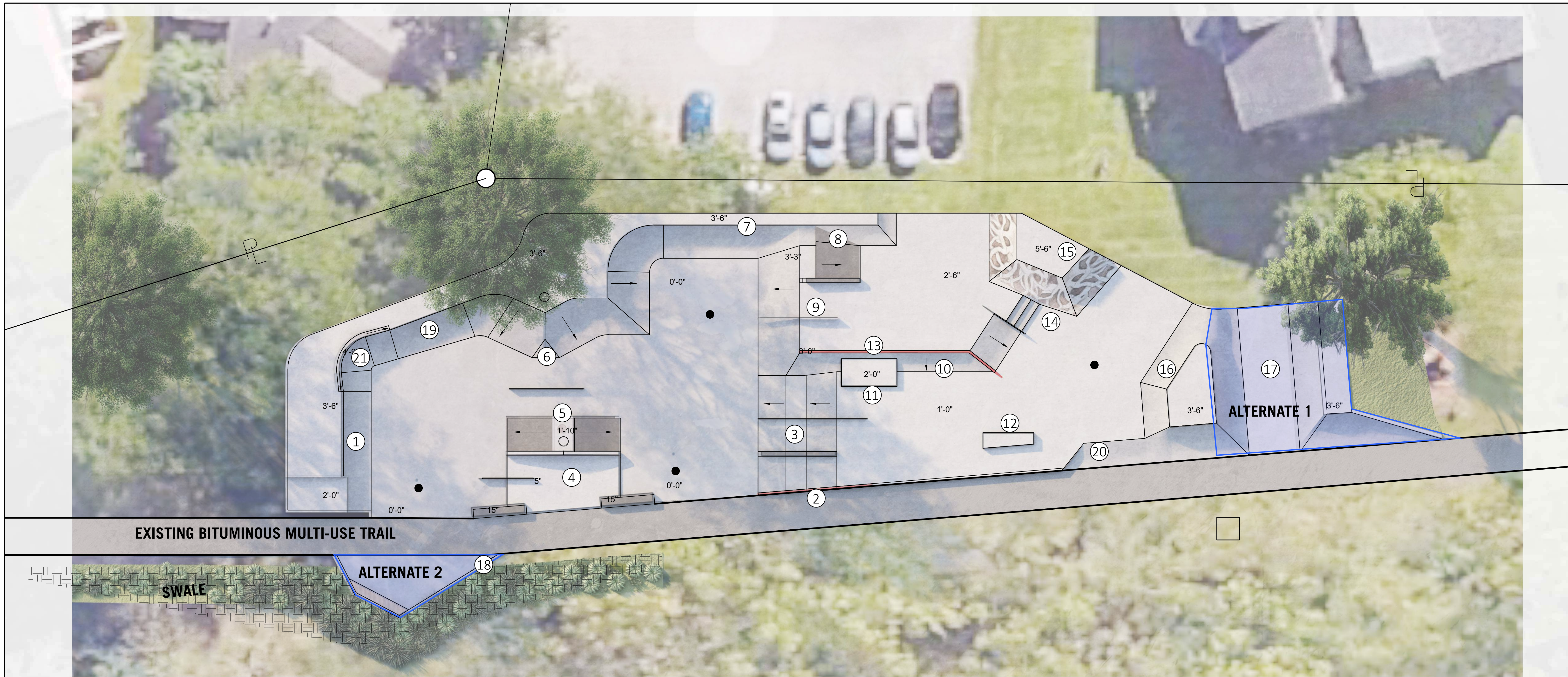
- I. **Right to Reject Proposal:** Submission of a proposal indicates acceptance by the firm of conditions contained in this request for proposals unless clearly and specifically noted in the proposal submitted. The City of Bexley reserves the right without prejudice to reject any or all proposals.
- II. **No Collusion:** In submitting this proposal, the Contractor declares that the only person or party interested in the proposal as principals are those named herein, and that the proposal is made without collusion with any other person, firm or corporation.
- III. **Confidentiality:** Proposals and other documents submitted shall be examined to determine the validity of any written requests for nondisclosure of proprietary or confidential information. After award of a contract, all responses, documents, and materials submitted by the respondent pertaining to this RFQ will be considered public information unless otherwise determined by legal counsel.
- IV. **Bonding:** Each proposal shall be accompanied by a bond in the amount of one hundred percent (100%) of the bid, or by a certified check, cashier's check or irrevocable letter of credit for ten percent (10%) of the bid, made payable to the City of Bexley, Ohio, conditioned that if the bid is accepted a Contract will be entered into within 10 days after notice of acceptance. A Performance Bond of One Hundred Percent (100%) of the amount of the Contract with a satisfactory surety company, conditioned according to law, will be required for the faithful performance of the Contract.

QUESTIONS

Contractor may submit questions in writing by 4 pm on Friday, June 28, 2024 via email to Mike Price at mprice@bexley.org.

APPENDIXES

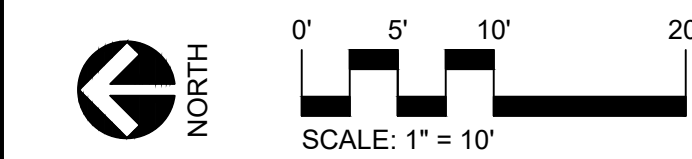
- I. **Appendix A:** Skate Park Illustrative Feature Plan
- II. **Appendix B:** Site Aerial



LEGEND

- | | | |
|--|--|--|
| ① QUARTER PIPE | ⑩ BANK TO CURB | ⑲ QUARER PIPE WALL |
| ② LONG KINKED CURB | ⑪ STEP UP/ SMALL LEDGE | ⑳ BANK |
| ③ KINKED RAIL/ KINKED HUBBA | ⑫ MANUAL PAD/ LEDGE | ㉑ CLAMSHELL QUARTER PIPE POCKET (DIAMOND GRIND COPING) |
| ④ MANUAL PAD COMBO WITH FLAT RAIL AND OUT LEDGES | ⑬ DOUBLE SIDED CURB/ BANK TO CURB | |
| ⑤ TABLE TOP A FRAME WITH HUBBAS, MANHOLE GAP, RIDE-ON GRIND EDGE | ⑭ 3 STAIR AND RIDE-ON DOWN RAIL | |
| ⑥ BIG BANKED HIP AND FLAT RAIL | ⑮ TALL PYRAMID | |
| ⑦ QUARTER PIPE WALL AND POCKET WITH DIAMOND GRIND | ⑯ QUARTER PIPE RETURN WALL/ HIPS | |
| ⑧ BUMP TO MELLO DOWN LEDGE/ BANK TO BANK STEP UP | ⑰ MINI RAMP WITH ROLL-IN AND HIPS | |
| ⑨ BUMP TO RAIL/ DOWN RAIL | ⑱ SEATING/ STORM WATER VEGETATED SWALE | |

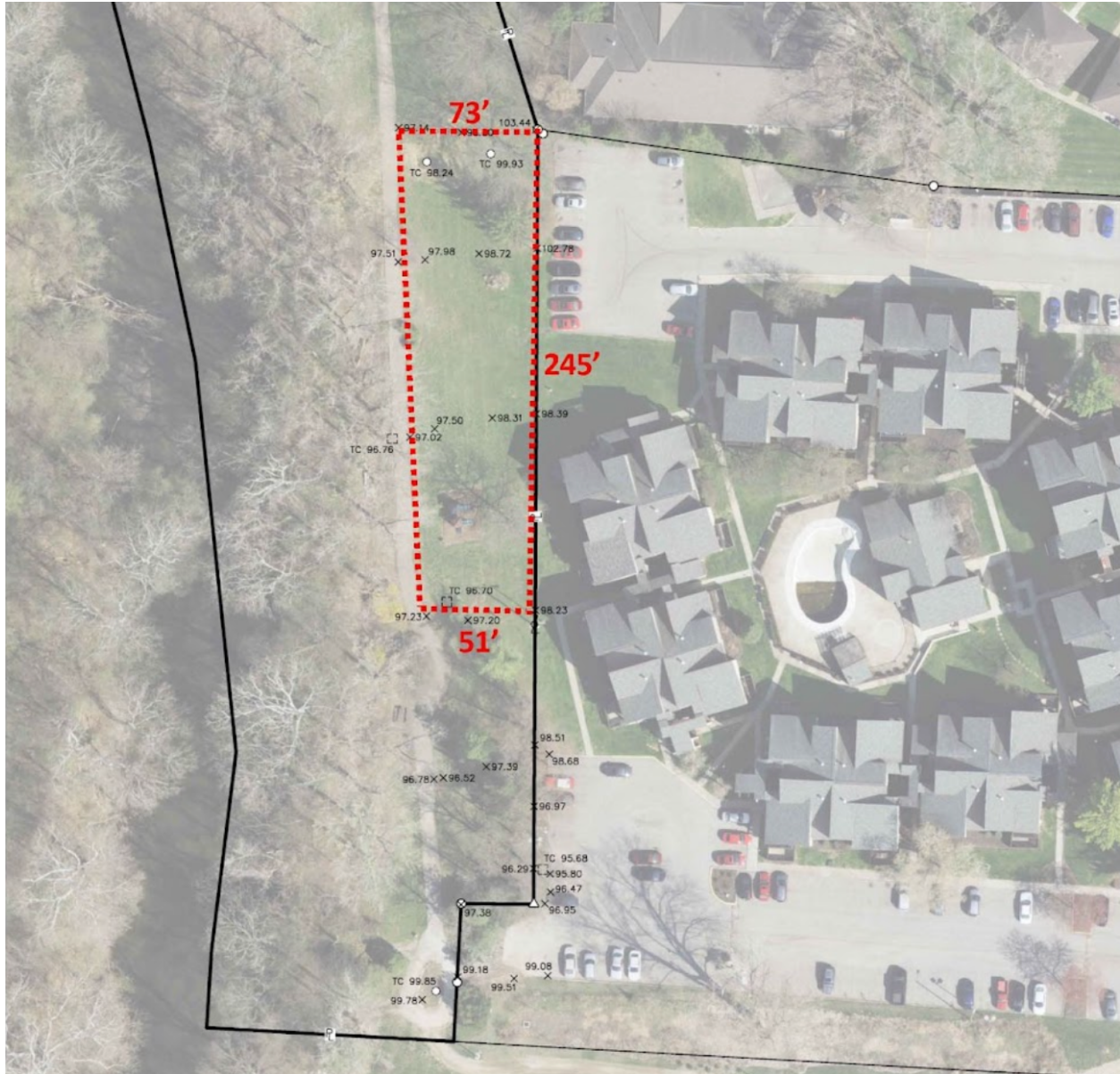
BEXLEY SKATEPARK
 2101 Charles Street, Bexley, Ohio 43209.1



DRAWING NAME:
**SKATEPARK ILLUSTRATIVE
 FEATURE PLAN**

CERTIFICATION: OWNER REVIEW SET (Not for Construction)	DATE: 04/08/2024
	DRAWN BY: TP REVIEWED BY: BS, CW, BB

APPENDIX B



Note: The above aerial shows the entire site area, however, the build out should meet the specifications of Appendix A which incorporates only a portion of this area.

